

**GLEN COVE COMMUNITY DEVELOPMENT AGENCY**

City Hall – 9 Glen St., Glen Cove, New York 11542

**Minutes of Meeting January 14, 2025**

Resolution #1)

**RESOLUTION OF THE GLEN COVE COMMUNITY DEVELOPMENT AGENCY FOR ANNUAL APPOINTMENT OF OFFICERS**

**BE IT RESOLVED** that the following officers are appointed for a one-year term effective January 1, 2025 to December 31, 2025:

Vincent C. Hartley	Vice Chairperson/Treasurer/Ethics Officer
Ann S. Fangmann	Executive Director/Chief Executive Officer
Margo Zoldessy	Chief Financial Officer/Assistant Secretary
Camille Byrne	Secretary/Records Management Officer

The question of adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>VOTING</u>
Pamela D. Panzenbeck, Chairperson	AYE
Vincent C. Hartley, Vice Chair	AYE
Gigi Ferrante	ABSENT
Francine Koehler	AYE
Nelson Rivera	AYE
Rocco Totino	AYE
Dr. Danielle Willis	AYE

The foregoing Resolution is thereupon declared duly adopted.

GC-CDA  
**ENTERED**  
1-14-25

CB

**GLEN COVE COMMUNITY DEVELOPMENT AGENCY**

City Hall – 9 Glen St., Glen Cove, New York 11542

**Minutes of Meeting January 14, 2025**

Resolution #2)

**RESOLUTION OF THE GLEN COVE COMMUNITY DEVELOPMENT AGENCY  
ADOPTING AMERICAN COMMUNITY BANK CORPORATE RESOLUTION FOR  
MAINTAINING DEPOSIT ACCOUNTS AND SERVICES AUTHORIZING BANK  
SIGNATORIES AS FOLLOWS:**

**Pamela D. Panzenbeck, Chairperson  
Vincent C. Hartley, Treasurer  
Ann S. Fangmann, Executive Director  
Margo Zoldessy, Chief Financial Officer**

The question of adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>VOTING</u>
Pamela D. Panzenbeck, Chairperson	AYE
Vincent C. Hartley, Vice Chair	AYE
Gigi Ferrante	ABSENT
Francine Koehler	AYE
Nelson Rivera	AYE
Rocco Totino	AYE
Dr. Danielle Willis	AYE

The foregoing Resolution was thereupon declared duly adopted.

GC-CDA  
**ENTERED**  
1-14-25

*CB*

**GLEN COVE COMMUNITY DEVELOPMENT AGENCY**  
City Hall – 9 Glen St., Glen Cove, New York 11542

**Minutes of Meeting January 14, 2025**

Resolution #3)

**RESOLUTION OF THE GLEN COVE COMMUNITY DEVELOPMENT AGENCY FOR APPOINTMENT OF MEMBERS TO SERVE ON THE AUDIT/FINANCE COMMITTEE**

**BE IT RESOLVED** that the following members are appointed to serve on the Audit/Finance Committee for a one-year term effective January 1, 2025 to December 31, 2025:

**Vincent C. Hartley, Audit/Finance Committee Chairperson**  
**Nelson Rivera, CDA Member**  
**Dr. Danielle Willis, CDA Member**

	<u>VOTING</u>
Pamela D. Panzenbeck, Chairperson	AYE
Vincent C. Hartley, Vice Chair	AYE
Gigi Ferrante	ABSENT
Francine Koehler	AYE
Nelson Rivera	AYE
Rocco Totino	AYE
Dr. Danielle Willis	AYE

The foregoing Resolution is thereupon declared duly adopted.

GC-CDA  
**ENTERED**  
1-14-25  
CB

**GLEN COVE COMMUNITY DEVELOPMENT AGENCY**  
City Hall – 9 Glen St., Glen Cove, New York 11542

**Minutes of Meeting January 14, 2025**

Resolution #4)

**RESOLUTION OF THE GLEN COVE COMMUNITY DEVELOPMENT AGENCY FOR  
APPOINTMENT OF MEMBERS TO SERVE ON THE GOVERNANCE COMMITTEE**

**BE IT RESOLVED** that the following members are appointed to serve on the Governance Committee for a one-year term effective January 1, 2025 to December 31, 2025:

**Pamela D. Panzenbeck, Chairperson  
GiGi Ferrante, Committee Member  
Francine Koehler, Committee Member**

	<u>VOTING</u>
Pamela D. Panzenbeck, Chairperson	AYE
Vincent C. Hartley, Vice Chair	AYE
Gigi Ferrante	ABSENT
Francine Koehler	AYE
Nelson Rivera	AYE
Rocco Totino	AYE
Dr. Danielle Willis	AYE

The foregoing Resolution is thereupon declared duly adopted.

GC-CDA  
**ENTERED**  
1-14-25  
CB

**GLEN COVE COMMUNITY DEVELOPMENT AGENCY**  
City Hall – 9 Glen St., Glen Cove, New York 11542

**Minutes of Meeting January 14, 2025**

Resolution #5)

**RESOLUTION OF THE GLEN COVE COMMUNITY DEVELOPMENT AGENCY  
APPROVING THE 2025 CDA BOARD MEETING SCHEDULE (ATTACHED HEREIN)**

The question of adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>VOTING</u>
Pamela D. Panzenbeck, Chairperson	AYE
Vincent C. Hartley, Vice Chair	AYE
Gigi Ferrante	ABSENT
Francine Koehler	AYE
Nelson Rivera	AYE
Rocco Totino	AYE
Dr. Danielle Willis	AYE

The foregoing Resolution is thereupon declared duly adopted.

GC-CDA  
**ENTERED**  
1-14-25  
CB



**GLEN COVE COMMUNITY DEVELOPMENT AGENCY**

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**Minutes of Meeting January 14, 2025**

**Resolution #6)**

**RESOLUTION OF THE GLEN COVE COMMUNITY DEVELOPMENT AGENCY  
AUTHORIZING THE CONTINUATION OF USE OF NEW YORK STATE LOCAL  
GOVERNMENT RECORDS RETENTION AND DISPOSITION SCHEDULE (LGS-1)  
FOR MANAGEMENT OF THE AGENCY’S RECORDS**

**RESOLVED**, by the Glen Cove Community Development Agency of the City of Glen Cove that Retention and Disposition Schedule for New York State Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**FURTHER RESOLVED**, that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York State Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

The question of adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>VOTING</u>
Pamela D. Panzenbeck, Chairperson	AYE
Vincent C. Hartley, Vice Chair	AYE
Gigi Ferrante	ABSENT
Francine Koehler	AYE
Nelson Rivera	AYE
Rocco Totino	AYE
Dr. Danielle Willis	AYE

The foregoing Resolution is thereupon declared duly adopted.

GC-CDA  
**ENTERED**  
1-14-25  
EB