

The Glen Cove Community Development Agency (CDA) held a regular business meeting in the 2nd floor conference room of City Hall on Tuesday, March 26, 2024. Chairperson Panzenbeck officially called the meeting to order at 6:04PM. The following members were present:

CDA BOARD MEMBERS:

Chairperson Panzenbeck
Vice Chair Hartley (late)
Gigi Ferrante
Francine Koehler
Nelson Rivera
Rocco Totino (late)

ALSO PRESENT:

Ann S. Fangmann – Executive Director
Margo Zoldessy, CFO/Assistant Secretary
Camille Byrne, Secretary

ABSENT:

Dr. Danielle Willis

MINUTES:

Chairperson Panzenbeck made a motion to adopt the minutes of the CDA meeting held March 12, 2024 and asked for a second. The motion was seconded by Gigi Ferrante. Motion carried as follows:

CDA MEMBERS

Chairperson Panzenbeck
Vice Chair Hartley
Gigi Ferrante
Francine Koehler
Nelson Rivera
Rocco Totino
Dr. Danielle Willis

VOTING

AYE
Not present for vote
AYE
AYE
AYE
Not present for vote
Absent

EXECUTIVE DIRECTOR REPORT:

Ann Fangmann reported that she submitted two Federal Appropriations Requests through Schumer and Gillibrand’s offices for Leech Circle Tank. A formal application to Suozzi’s office will follow once announced.

Ms. Fangmann also informed the board members that the CDA Governance Committee met on February 13th to review the Annual Goals and Accomplishments Report for FYE 2023 as well as the confidential results of the annual board evaluation of board performance. The reports were distributed to the full board for review prior to the meeting. Ms. Fangmann provided the board members with a detailed overview of the Goals and Accomplishments report. The summary of the 2023 Confidential Evaluation of Board Performance survey, in which all 7 members responded, indicated that on one criteria category of the confidential survey a member responded with “DISAGREE” that “*Individual board members feel empowered to delay votes, defer agenda items, or table actions if they feel additional information or discussion is required.*” Both Chairperson Panzenbeck and Ms. Fangmann reminded all board members that they are encouraged not to hesitate to ask for more time, defer or table actions if they require more time before casting their vote.

FINANCE REPORT:

Margo Zoldessy, CFO, presented a detailed overview of the CDA financial statements for the fiscal year ending 2023. This report was distributed to the full board for review prior to the meeting and a comprehensive review was conducted with the Audit-Finance Committee on March 21st.

NEW BUSINESS:

Chairperson Panzenbeck advised the board that the Glen Cove Section 8 Housing Choice Voucher Program staff were approved to attend a Fair Housing seminar on March 21st at no cost to the Agency.

Chairperson Panzenbeck made a motion to adopt Resolutions 7(a) and 7(b) and asked for a second:

RESOLUTION:

- 7(a) Resolution of the Glen Cove CDA approving the 2023 Annual Goals and Accomplishments Report and Board Performance Evaluation Summary Reporting for submission to NYS ABO by 3-31-24.
- 7(b) Resolution of the Glen Cove CDA approving the 2023 Financial Statements for submission to NYS ABO by 3-31-24.

Motion to adopt Resolution 7(a) and 7(b) was seconded by Gigi Ferrante. Motion carried as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Chairperson Panzenbeck	AYE
Vice Chair Hartley	AYE
Gigi Ferrante	AYE
Francine Koehler	AYE
Nelson Rivera	AYE
Rocco Totino	AYE
Dr. Danielle Willis	Absent

ADJOURNMENT:

There being no further business to come before the CDA board, Chairperson Panzenbeck made a motion to adjourn the meeting and asked for a second. Motion seconded by Rocco Totino. Motion carried as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Chairperson Panzenbeck	AYE
Vice Chair Hartley	AYE
Gigi Ferrante	AYE
Francine Koehler	AYE
Nelson Rivera	AYE
Rocco Totino	AYE
Dr. Danielle Willis	Absent

The CDA meeting adjourned at 6:31 PM.

Respectfully Submitted,

Camille Byrne, Secretary - Glen Cove CDA

Adopted 4/24/24