

Resolution #10)

**RESOLUTION OF THE GLEN COVE COMMUNITY DEVELOPMENT AGENCY
AUTHORIZING THE SUBMISSION OF THE AGENCY ANNUAL
ACCOMPLISHMENTS AND PERFORMANCE REPORTING FOR FYE 12-31-21 TO
THE NEW YORK STATE AUTHORITIES BUDGET OFFICE**

WHEREAS the Glen Cove CDA Governance Committee met on February 8, 2022 to review the annual accomplishments and performance goals as outlined in the attached report as well as summary of the confidential results of the annual board evaluation.

WHEREAS the Governance Committee hereby recommends submission of the attached 2021 Accomplishments Report as outlined herein to the New York State Authorities Budget Office (NYS ABO).

NOW, THEREFORE, BE IT RESOLVED that the Glen Cove Community Development Agency is hereby authorized to submit the annual board evaluation and accomplishments/performance goal report to the NYS ABO on or before March 31, 2022.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Chairperson Panzenbeck	AYE
Vice Chairperson Hartley	AYE
Gigi Ferrante	AYE
Francine Koehler	AYE
Nelson Rivera	AYE
Suzanne White	AYE
Dr. Danielle Willis	AYE

The foregoing Resolution was thereupon declared duly adopted.

GC-CDA
ENTERED
3-29-22
CJA

**Glen Cove Community Development Agency
Measurement Report FYE 12/31/21
Governance Meeting 2/8/22**

Glen Cove CDA Mission Statement

The Glen Cove Community Development Agency's purpose is to plan and implement programs involving the rehabilitation and revitalization of both the residential and **commercial sectors of the City of Glen Cove, foster economic growth, provide assistance** to public service organizations, eliminate blight, and improve opportunities for low/moderate income residents of the City of Glen Cove.

The Mission Statement is reaffirmed annually by the board members and will be reaffirmed by the board at large during the March 29, 2022 board meeting approving this report. The initial approval of the mission statement by the board members took place on March 10, 2011.

Answers to 5 questions:

- 1. Have the board members acknowledged that they have read and understood the mission of the public authority?**
 - a. The board members acknowledged that they have read and understood the mission of the Glen Cove CDA.
- 2. Who has the power to appoint the management of the public authority?**
 - a. The Chairman has the power to appoint the management of the Glen Cove CDA.
- 3. If the board appoints management, do you have a policy you follow when appointing the management of the public authority?**
 - a. This is not applicable as the Chairman appoints management.
- 4. Briefly describe the role of the Board and the role of management in the implementation of the mission.**

The role of the Board regarding the implementation of the public authority's mission is to provide strategic input, guidance, oversight, mission authorization, policy setting and validation of the authority's mission, measurements, and results. The role of management is to collaborate with the board in strategy development / strategy authorization and to implement established programs, processes, activities, and policies to achieve the public authority's mission.
- 5. Has the board acknowledged that they have read and understood the response of each of the questions?**

The Board of Directors acknowledged that it has read and understood the responses to these questions and approving their submission.

Glen Cove CDA Performance Measurement Report for the year ending December 31, 2021.

Performance Goal #1: *Operate in a fiscally conscientious and responsible manner.*

Performance Measurement: The Agency achieved its goal of being fiscally conscientious and responsible as well as operating in a transparent and easily accessible manner for the year 2021. In June 2021, amendments were incorporated into the CDA By-Laws in keeping with gender neutrality, formalizing procedures to approve financial reports, more detail on the role of board members and officers, procedure of filing annual financial disclosure and the separation of audit/finance committee into two separate committees. The amended By-Laws also incorporated flexibility in board meeting scheduling. The CDA By-Laws had not been updated since 1/27/09.

The Agency's auditors had no findings for the CDA for the year ending December 31, 2021 or prior years. All CDA board members in the 2021 term underwent ABO training. Each member reviewed and signed their acknowledgement of fiduciary responsibilities form during the annual organizational meeting held on January 12, 2021. The CDA has consistently filed all reports with the ABO in a timely manner as well as instituting any new policies or requirements mandated by the ABO. The Audit and Finance Committees met periodically during the year to review and approve the Annual Budget, the Annual Financial Report as well as monitor investing and internal controls of the Agency. The Committees reported no findings to the Board. On February 11, 2020, the CDA board adopted a policy requiring all members and officers of the board to file an annual financial disclosure form to be kept on file with the CDA Board Secretary to identify any conflicts of interest of the member/officer relative to the business of the Agency.

Performance Goal #2: *To continually assess the needs of the City's residents, and to strive to apply the Agency's services where they will create the most benefit and community vitality.*

Performance Measurement: The CDA has met the goal of assessing the residential and economic needs of the City's community for 2021. The City has identified the need for home repairs that are not affordable for its low/moderate income senior residents and/or disabled population. As a result, the CDA has continued its Residential Rehabilitation Program that assists low/moderate income senior residents and/or disabled person to repair their homes. In 2021, the Director made presentations at the Glen Cove Senior Center, Inter-Agency Council and press releases in local papers and City newsletters/website announcing the available funding. Three households were served in 2021 for a total of \$61,350.00 expended in 2021. However, due to Covid-19, the process has been prolonged to complete the repairs. Three additional households are on the waiting list for repairs to be completed in 2022 and funds have been allocated to complete these repairs. The CDA assisted the City of Glen Cove in procuring wayfinding signage in the Western Gateway section of Glen Cove as well as kiosks to be located outside municipal parking garages and a transit stop in the Downtown BID. The Agency expended approximately \$6,000.00 in CDBG funding on this wayfinding signage program. The CDA allocated public facilities

and improvement funding for the following projects in 2021: 1) Storm window replacements to the North Shore Historical Society where the City holds public meetings, events, and commemorative celebrations. 2) Funding to rehabilitate the City Stadium Basketball Courts 3) Funding for pedestrian improvements and ADA compliance throughout the City's downtown, including improved pedestrian access from School Street into the Brewster Street Garage. The basketball courts and pedestrian access to the garage projects are currently in the design/evaluation phase. Using previously allocated CDBG funding, the rehabilitation of the Capobianco Street parking lot servicing residents in the Orchard Neighborhood was completed. In addition, design and engineering work for the reconstruction of the Prybil Beach Pier was supported with CDBG funding.

The CDA applied for COVID-19 emergency funding through the Nassau County Office of Community Development to help agencies who serve low/moderate income clientele hard hit by the pandemic. The CDA was awarded \$180K in October 2020 allocated as follows: \$75K public facilities improvements and \$75K personal protective equipment to help the Youth Bureau and Senior Center procure and install protective screening and supplies in order to safely reopen its centers to the at-risk population they serve. In addition, \$30K of funding split at \$5K for each of 6 public service agencies who serve at-risk population was also awarded as follows: Substance Abuse Free Environment (SAFE) counseling services; Glen Cove Senior Center Project Beacon counseling services; Glen Cove Youth Bureau expansion of youth employment program, Glen Cove EOC providing emergency assistance to high-risk clientele, Child Day Care Center and Boys & Girls Club to providing financial assistance to procure PPE to safely reopen its centers to the at-risk population they serve. The COVID-19 funding awarded in October 2020 was utilized for the programs outlined above during 2021. All of the public service program funding was fully expended; the PPE and PFI funding is ongoing.

The CDA, through the Brownfield Opportunity Area (BOA) Implementation Strategy and associated research, continued evaluating the City's current code, zoning and policies, and developed recommendations for alternative and attainable housing options. Through the BOA, the CDA has recommended the creation of a Transit-Oriented Development (TOD) District adjacent to the Glen Street LIRR station, with a set aside requirement of 30% of units as affordable. In 2019, the Implementation Strategy was also updated to recommend establishing a Community Land Trust (CLT) to address the need for retaining affordable housing in the City's Orchard Neighborhood. In 2020, the CDA worked with our environmental consultant to finalize a memorandum describing Step III BOA updates since January 2019. The Memo and documents were posted on the Step III BOA webpage. CDA staff continue to use the BOA Implantation Strategy and other documents produced out of the Step III program as a framework for future projects and initiatives in that area of the City. As mentioned above, in 2021, the City worked with the CDA to complete the rehabilitation of a municipal parking lot in the Orchard Neighborhood in order to better serve the community. In late 2021, the City received notice of award of funding from the State (NYS DOS and NYS DEC) for a Master Plan Update. The Plan was last updated in 2009. Concepts from the BOA Step III Implementation Strategy will be further explored in the Master Plan Update. The process is slated to begin in 2022. In addition, BOA Step

III recommendations are being reviewed on an ongoing basis in the context of new projects presented to the City.

The CDA drafted a Title VI Nondiscrimination Plan for the City of Glen Cove, which the City Council adopted in June 2018. The Plan documents the City's commitment to ensuring that no person is excluded from participation in, denied the benefits of, or discriminated against under its projects, programs, or activities on the basis of race, color, national origin (including Limited English Proficiency (LEP)), or gender, as provided in Title VI of the Civil Rights Act of 1964 and related statutes and regulations. The Title VI Plan and its attachments include demographic assessment and a special focus on the needs of minority and low-income populations in the City of Glen Cove, populations requiring special language assistance, and residents with disabilities. In 2019, the CDA worked with other City departments on implementation of the Title VI Plan. This included providing public notice and encouraging public participation with regard to the newly adopted plan; bilingual outreach; and work in concert with the City's Department of Public Works (DPW) on the first phase of the City's Americans with Disabilities Act (ADA) Transition Plan, which will help make the City safer and friendlier for pedestrians, the elderly, and residents with disabilities. In 2021, the CDA worked with DPW to continue implementation of the Title VI Plan. The nearly one-mile waterfront Esplanade was completed at Garvies Point with bike lanes, signage, and bike racks installed. Also in 2021, the Downtown Pedestrian Improvements project was completed in the City's Downtown Business Improvement District (BID). As a result, 28 ADA compliant curb ramps and 16 highly visible crosswalks were installed throughout the BID, which encourages multi-modal use and safety in the Downtown. NYSDOT along with CDBG funds were used to fund the project. Additional projects are planned as funds become available.

In 2021, the CDA produced a draft Complete Streets policy for consideration by the City of Glen Cove. Complete Streets are defined as roadways that enable safe and convenient access for all users, including motorists, bicyclists, pedestrians of all ages and abilities, people with disabilities, transit and school bus riders, movers of commercial goods, seniors, and emergency responders. CDA shared the draft policy with the ADA Compliance/Complete Streets/Age-Friendly Communities Transportation Committee (which originated in the Title VI initiative and the City's Age Friendly Communities Plan) and other City Department (including DPW) for review. Following the review process, the Complete Streets Policy was presented to City Council and subsequently adopted with widespread support. The CDA plans to present a future training on the Policy to City Boards and Commissions involved in project decision making processes, such as the Planning Board, Zoning Board, Industrial Development Agency (IDA), and CDA.

In November 2020, the CDA Section 8 Housing Choice Voucher Program implemented a Landlord Incentivization Program under the CARES Act to fully utilize the allotment of Housing Choice Vouchers in our municipality to provide affordable housing opportunities to low/moderate income citizens. Highlights of the program are as follows:

- \$1,500 for the first apartment rented with the program;
\$500 for each new unit thereafter.

- To increase landlord participation and create new housing opportunities for households with vouchers, Glen Cove Housing Choice Voucher program is offering landlords \$1,500 for their first new unit with the program. Thereafter, landlords will receive \$500 for every new unit leased with the program.
- Current participating landlords are eligible for the \$500 incentive for each new unit leased with the program.

Since the inception of the Landlord Incentivization Program in 2021, we have attracted six (6) new landlords and 13 current landlords leased new units. This incentivization program resulted in the lease-up of seven new voucher holders in our program and enabled two existing voucher holders to not lose their voucher when they were unable to previously secure a unit due to lack of inventory. The remaining four units were relocations of existing voucher holders that freed up those units for future prospective program participants. The program was enacted as a result of CARES Act funding which has been exhausted as of year-end 2021. The CDA has been allocated 340 Section 8 housing vouchers, at this time we have 281 in use. The wait list reopened on August 16, 2021 and we acquired 500 applications of which 475 people are currently on the waiting list. The high rents in the area make it challenging to gain new inventory apartments for lease to our program participants.

Performance Goal #3: To meet the needs of the community by working to secure state and federal funding for City and community priorities.

Performance Measurement:

In 2021, the CDA on behalf of the City continued implementation of projects with funding from state and federal agencies as follows:

Western Gateway Climate Vulnerability Assessment and Adaptation Strategies

Overview: The City has a \$50,000 NYSDEC Climate Smart Communities (CSC) grant for the Western Gateway project—a study to assess hazards and plan for the impacts of climate change on the south side of Glen Cove Creek (Shore Road / Morris Avenue / Glen Cove Avenue). The grant has a 50% local match totaling \$50,000, with \$31,940 in City salaries and \$18,060 in donated professional services by the CDA and City Attorney. GZA GeoEnvironmental of New York is providing professional planning and environmental consulting services for the Western Gateway project. GZA fee per consultant contract totals \$49,801.

Status: An online public survey was released on 8-9-21 and held open until 9-21-21; GZA provided a memo with a high-level summary of the survey results, as well as appendices that include survey analytics and the complete survey results; these deliverables were emailed to the Advisory Committee on 11-18-21. GZA provided a benefit-cost analysis and adaptation action prioritization example, which CDA reviewed; a revised version will be submitted to NYSDEC with quarterly reporting by the end of January 2022. More detailed climate adaptation strategies will be developed next. A public meeting will be held later in the planning process. The Western Gateway project is anticipated to be a Type II action under SEQRA.

Downtown BID Pedestrian Improvements

Overview: The project—funded by a Transportation Alternatives Program (TAP) and Congestion Mitigation and Air Quality Improvement Program (CMAQ) grant from FHWA administered by NYSDOT—included replacement/upgrades to 28 curb ramps and 16 crosswalks, and installation of 2 new curb ramps and 1 new crosswalk, all located on Bridge, Glen, and School Streets in the Downtown BID. The total amount of the grant is \$513,760, with a federal share of \$362,208 LKMA is providing professional engineering and construction management/inspection services for the project; Macedo is the construction contractor.

Status: The majority of grant funds from NYSDOT were reimbursed to the City in 2021. The project was completed in the fall. . It is anticipated that the City’s final NYSDOT estimate will bundle LKMA invoices #9 and 10, a final LKMA invoice , and Macedo’s final invoice; closeout paperwork will be prepared with the final estimate.

Downtown Parking Connections

Overview: Through the ESD Strategic Planning and Feasibility Study Program, the City has been awarded a grant to conduct a study to determine the feasibility of creating a new vehicular and pedestrian connection between the Brewster Street Garage and School Street (Glen Cove will conduct a Traffic Access and Feasibility Study for the proposed installation of a new one-way street connecting School Street to the Brewster Street Parking Garage). The total project cost is \$60,000. The State award amount is \$30,000 and the City has committed to a 50% match (\$30,000) of the project’s grant funding. LiRo is providing professional traffic and structural engineering services for the Downtown Parking Connections Traffic Access Feasibility Study. The LiRo contract totals \$59,970.

Status: On 1-8-21, Cara Longworth of ESD gave the go-ahead for work to commence. CDA emailed fully executed Incentive Proposal to ESD on 12-9-21; application fee was sent to ESD on 12-15-21. A Teams meeting with DPW, CDA, and LiRo was held on 11-10-21 to discuss the Preliminary Report and Stakeholder Outreach Plan. ESD approved Stakeholder Outreach Plan on 12-6-21. CDA provided LiRo with comments on the revised Feasibility Study Preliminary Report and Public Handouts on 12-9-21; LiRo shared revised Preliminary Report and revised Public Handouts on 1-6-22. Stakeholder meetings will be held in early 2022 with the Downtown BID, Chamber of Commerce, 1 and 3 School Street as well as with the Age-Friendly Glen Cove Outdoor Spaces, Buildings & Transportation Working Group and ADA Compliance/Complete Streets/Age-Friendly Communities Transportation Committee.

Rehabilitation of the Morgan Park Seawall

Overview: Through the DASNY State and Municipal (SAM) Facilities Program (SAM #21566), the City has a grant to structurally restore the seawall at Morgan Memorial Park. The State funding amount is \$250,000 for construction, with a local match totaling \$300,000 (\$100,000 for engineering/inspection, plus \$200,000 for construction). Budget totals \$550,000 LiRo is providing engineering services; LiRo proposal in the amount of \$83,560 approved at City Council meeting on 10-13-20.

Status: Council resolution authorizing the Mayor to execute GDA was approved on 8-24-21, and GDA was fully executed as of 9-2-21. Design and preparation of bidding

documents are not covered under DASNY grant funding, so the City proceeded with engineering prior to GDA execution. LiRo is updating design drawings/plans and specifications (originally prepared by Sidney Bowne). LiRo's report is ready for review by DPW as of 11-10-21.

Waterside Recreational Redevelopment

Overview: NYSDOS awarded the City a grant of \$600,000 (in addition to a \$300,000 match and a \$300,000 in-kind donation) to redevelop an area of approximately 7+ acres with recreational improvements, including a multi-purpose turf field. The project area includes a compost area and former incinerator site. The redevelopment of this area will provide opportunities to make Glen Cove a destination for sports and will open-up access to the waterfront. The plans include new facilities such as bleachers, concessions and bathrooms.

Status: Project is complete with final engineering plans and specifications submitted to NYSDOS, along with draft final permitting, environmental review documentation and all grant close-out paperwork. Approximately \$90k + is pending reimbursement with NYSDOS and Nelson and Pope's engineering contract has been fully expended (\$860k). The final payment request for reimbursement has been resubmitted to NYSDOS by the Executive Director.

Lead Service Line Replacement Program (LSLRP)

Overview: NYSDOH awarded Glen Cove a LSLRP grant in August 2019 totaling \$627,327. The State is awarding the grants to municipalities across New York State as part of an initiative to replace residential drinking water lead service lines. Walden Environmental Engineering is providing professional engineering and inspection services for the LSLRP. Walden's total fee per consultant contract is \$62,660.

Status: DPW and the Water Department mailed informational LSLRP fliers as water bill stuffers in three batches over a three-month period ending in September 2021. In response to the mailing of flyers as well as other public outreach, the City has been receiving calls/emails from residents requesting service line inspections. As of 12-22-21, the City had conducted 209 inspections in response to those calls/emails. Of the inspections conducted thus far, only one lead line was detected. As of early January 2022, the City had received two LSLRP applications.. Walden has prepared a preliminary LSL replacement drawing for contractors; Walden will be working on specific designs for the two properties and will coordinate with DPW/Water (and Purchasing/CDA) on a bidding approach. The City continues to look for more LSLs: CDA (Angelina) provided Section 8 landlord mailing labels to DPW in early November 2021 and DPW/Water mailed flyers to Section 8 landlords; Rocco recently conducted additional outreach in the Landing neighborhood; and DPW emailed Walden information from Mike Colangelo regarding suspected LSL streets on 1-7-22. Walden and BCS are working on an LSL inventory/database; based on their database and LSL determination flowchart, Walden will be following up with maps and data to help locate LSLs. CDA is responsible for monthly NYS Contract System reporting (MWBE participation).

Rehabilitation of East Island Bridge Tidal Gates & Dosoris Pond

Overview: The City received \$695,160 in Water Quality Improvement Project (WQIP) Program grant funding (with up to \$304,890 in matching funds) from the NYSDEC. The primary capital improvements being designed as part of this project are rehabilitation of the bridge tidal gates, limited structural improvements to the bridge and wingwalls as well as green infrastructure improvements near the bridge, Dosoris Pond and on the south side of Pryibil Beach. Some of the green infrastructure improvements include the addition of native plants and bioswales. Lockwood, Kessler & Bartlett (LKB) is the City's consultant on the project.

Status: The project was awarded to RJ Industries by City Council as lowest responsible bidder. RJ's bid was within the estimated construction budget. A virtual kick-off meeting was held on June 2nd and an in-person meeting occurred on June 24th. RJ Industries reached substantial completion of the project in October. NYSDEC has conducted one site inspection to-date. The City received approximately \$227,822 in reimbursements to-date (including the advance), with approximately \$350k pending reimbursement. RJ Invoice #4 is under CDA review pending final project close-out. Project is complete, with a planting guarantee to be reviewed in 2022 by the City and Project Engineer.

Rehabilitation of Brewster Street Garage (\$500k grant project)

Overview: The City has a \$500,000 grant from DASNY for this project, which entails more structural repairs in priority deteriorated areas of Brewster Street Garage. The grant budget covers \$50,000 towards engineering and \$450,000 towards construction. CDA assisted DPW in developing an RFP, which was issued May 13, 2019, to secure an engineer for this project. Hirani Engineering was selected by a review committee and approved by City Council in 2019.). Hirani is also an MBE (Minority-Owned Business Enterprise). Hirani's agreement is for engineering, design, and construction inspection services in an amount not to exceed \$50,000.00.

Status: The focus of the project is the repair of spalling concrete and damaged rebar on the roof of the north of the garage, along with waterproofing. During 2020, the CDA worked with the City and Hirani Engineering to finalize the bidding documents and release the bid in the fall. 19 bids for the project were received, with several of the lower bidders coming in under budget. City Restoration and Maintenance (CRM) was determined to be the lowest responsible bidder. Throughout the year, CDA has submitted funding reimbursement requests to DASNY, with \$24,162 received to-date. On 12/15/21 the contractor completed the project scope of work. Project close-out is pending the following:: final invoice(s), inspection report(s), and certification(s).

Fire Dept. Vehicle Project

Overview: The City has submitted a \$75,000 DASNY grant (\$50,000 from DASNY and \$25,000 local match) to purchase an emergency vehicle.

Status: The Grant Disbursement Agreement (GDA) was signed by the Mayor on 12/29/21. The local match ended up being \$30,000 (not \$25,000) for a total project budget of \$80,000. Currently, \$51,839 has already been spent.

Animal Shelter Dog Isolation Unit and Runs Project

Overview: City has a \$50,000 DASNY grant (with \$13,500 local match) to construct dog isolation units and runs at the Animal Shelter, intended to quarantine sick or new dogs from healthy dogs. CDA working with DPW to coordinate project engineering.

Status: Following a 2-year process with the State Legislature on approval of a project change request, which would allow the City to install one Dog Isolation Unit and Run instead of two as originally planned, an e-mail was received on February 9 confirming approval. The GDA was extended to 10/26/22. The project bid was released on November 25, 2021, with bids due to the City on December 17, 2021. The pre-bid walkthrough was held at CAR on December 2, 2021. Construction bids were received 12/17/21 and came in overbudget – the City is currently evaluating how to move forward considering the limited project budget.

Seaman Road Station

Overview: The City has a capital improvements project planned to rehabilitate Seaman Road Station, a public water supply station. City received a \$3 million WIIA grant from Environmental Facilities Corporation (EFC) for this estimated \$4.94 million project and anticipates another \$250k grant award towards the project from DASNY. The Project Agreement is in place with EFC.

Status: The project was bid over the summer of 2020, and 3 contractors were approved (GC-RJ Industries, Plumbing-Benson and Electrical-Eldor). The GDA for the project DASNY funding was approved at the June 23, 2021 City Council meeting. Construction has been ongoing with the project, with over \$1,600,000 paid to date between the three contractors, with the same amount reimbursed from EFC. Bensin has requested and been granted a change order for the project to drill the well in a new deeper location than the existing well. The majority of the exterior well building has been constructed and drilling is scheduled to take place in early 2022, along with the installation of the generator and motor control center.

Fire Dept. Flooring Project

Overview: The City has a \$126,950 grant (\$125,000 from DASNY and \$1,950 local match) for rehabilitation of areas of flooring in the Fire Dept. Building. This flooring replacement will replace flooring that was determined by a commercial flooring expert to have a potential safety liability. The project will cost \$99,939.50 in materials and labor, with the work being performed by Pella General Construction, with their work coordinated by Newport Engineering.

Status: The project was fully closed out and reimbursed by DASNY in 2021.

Fire Dept. Kitchen Renovation Project

Overview: The City has a \$110,710 grant (\$100,000 from DASNY and \$10,710 local match) to renovate the Fire Dept. Kitchen, with new equipment and storage space. These renovations will ensure that the fire department kitchen will meet the needs and capacity of both its members and community members using the space.

Status: The project was fully closed out and reimbursed by DASNY in 2021.

In 2021, the CDA on behalf of the City processed new grant paperwork through DASNY for the following project:

Fire Dept. Emergency Equipment Project

Overview: The CDA submitted a \$250,000 grant to DASNY for the purchase of emergency equipment for the Fire Department.

Status: Due Diligence Documentation was submitted on 12/15/21 and is currently being reviewed by DASNY.

In 2021, the CDA on behalf of the City helped procure the following **Community Revitalization Program (CRP)** funding from the Nassau County Legislative branch.

- \$75,000 for **Veterans Memorial Park Project**.

In 2021, the CDA pursued opportunities through the Federal Infrastructure Bill (Earmark) and EFC WIIA program for the City’s water infrastructure capital needs, specifically:

- \$1,320,000 toward **Nancy Court Pump Station** improvements; total project cost is estimated at \$2,200,000. Applications to the Offices of Suozzi, Gillibrand, and Schumer were submitted during the summer and subsequently included in appropriations bills (still pending). The WIIA application was submitted 11/18/2021.
- \$3,000,000 toward **Packed Tower Aeration System (PTAs) at the Duck Pond Road Station Wells 30, 31, and 32**; total project cost is estimated at \$16,300,000. Earmark funding was requested during the summer but the decision was made to pursue Nancy Court (see above). The WIIA application was submitted 11/18/2021.

In 2021, the CDA on behalf of the City applied for two (2) projects through the Consolidated Funding Application (CFA):

- Pascucci Park Multi-Purpose Field
- PlanGC: Master Plan Update for the City of Glen Cove

Notice of award of funding from the NYSDOS and NYSDEC for the Master Plan Update application was received in late 2021, detailed below.

PlanGC: Master Plan for the City of Glen Cove

Overview: The City of Glen Cove’s new Master Plan—PlanGC—will guide the City’s investment, development, and growth over the next decade. PlanGC will inventory and analyze existing conditions, including population, land use, economy, housing, transportation, energy, natural resources, and cultural resources. PlanGC will include a robust public engagement process. The new Master Plan will map out Glen Cove’s vision

for the future, providing recommendations for future land use, housing, economic development, transportation, sustainable development and resiliency, municipal drinking water, and resource stewardship. Implementation action items will be prepared. PlanGC will conform with New York State's Environmental Quality Review Act (SEQR). NYSDOS awarded \$100,000 through the Smart Growth Comprehensive Planning Grant Program and NYSDEC awarded \$50,000 through the Climate Smart Communities (CSC) Grant Program for PlanGC. Grant funding will be used for contractual services: professional planning and environmental consulting services to assist with PlanGC preparation. For the Smart Growth Comprehensive Planning Grant Program, the City will provide a \$50,000 local cash match for contractual services. For the CSC Grant Program, the City will provide a \$50,000 local in-kind match (contributions of City staff salaries and Donated Professional Services by Glen Cove Community Development Agency (CDA) staff and potentially a law firm for legal services).

Status: The City received award letters from NYSDOS and NYSDEC in December 2021; a press release was posted on the City's website on 12-22-21 and the *Glen Cove Herald* published an article about the grant award and PlanGC on 1-6-22. Upon notification from the State, CDA will develop the grant contract through the NYS Grants Gateway. Following contract execution, initial steps will include consultant procurement, formation of a Community Engagement Committee, and PlanGC website launch.

Finally, the CDA continues to administer the **Reconstruction of Herb Hill/Garvies Point Road** :

As of late spring 2020, the project was fully completed, transforming the one mile, degraded and inadequate roadway into a corridor for the Waterfront, with new pedestrian sidewalks; sanitary sewer, water, telecommunications, electrical utilities; and stormwater management infrastructure. In addition, the roadway was elevated, with utilities relocated underground, providing resiliency measures for major storm events. Funding for the road project will be provided by NYSDOT, \$6.8 million and \$2.5 million by Empire State Development. The balance of the funding will be paid from bond proceeds totaling \$15,942,847 for the road. Due to escalation caused by project delays and cost increases resulting from the requirements imposed by the NYSDEC and water management issues, the City worked with the IDA, GCLEAC, and RXR to make up to approximately \$13.7M available from the Public Amenities account to the City account for the Road project, as needed. This was memorialized in several agreements executed between the parties, including the First Amendment to the Trust Indenture, PIF Agreement, and Road Agreement. As of the end of 2021, approximately \$7,534,194 was transferred to the City account from the Public Amenities account for the road. Approximately \$28,904,142 has been spent on the road construction, with the final payment for construction being held due to a restraining notice and subpoena related to the contractor. NYSDOT has been notified by the CDA of the situation. As of the end of 2021, approximately \$6,667, 595 has been reimbursed by NYSDOT for the project. During 2021, ESD Board approval for the grant reimbursement was received; the Grant Disbursement Agreement was reviewed and executed; and the CDA responded to numerous ESD audit requests. The full \$2,500,000 grant reimbursement from ESD was received in December 2021 closing out the grant. The CDA received approval for all project close-out materials for NYSDOT

submitted in 2021. Once the final construction payment issue is resolved, the CDA will invoice for the remaining approximately \$425,468 in NYSDOT funding.

CDA is administering approximately \$36 million in grant funding on behalf of the City of Glen Cove.

Performance Goal #4: *To cultivate community trust and engagement by operating in a transparent and easily accessible manner.*

Performance Measurement: The CDA has achieved this goal in 2021 by keeping the residents of Glen Cove informed of ongoing projects and addressing any concerns that they may have through monthly CDA board meetings, City Council meetings that are open to the public, Inter-Agency Council meetings, Business Improvement District (BID) board meetings and press releases. The CDA's website is kept up to date with current information about projects and meetings. The CDA keeps the City Council members informed on all board meetings and public meetings and the meetings are livestreamed during Covid-19. The CDA management is easily accessible and promotes an open-door policy whereby residents, employees and board members are encouraged to speak to the Executive Director and the Chairman about any concerns, suggestions or comments they may have. The Executive Director holds a weekly meeting with the Mayor and reports monthly to the Board members and Chairman on all projects of the Agency. This information is disseminated by the Board and Chairman and posted on the Agency's website.

Performance Goal #5: *To meet the needs of the residents of the City of Glen Cove by supporting local public service agencies and programs.*

Performance Measurement: The CDA successfully reached this goal in 2021 by allocating \$51,500 of its CDBG funding to the City of Glen Cove Public Service agencies to fund their programs. Public comments regarding selection of these programs are welcome and received during public hearings advertised in the local paper on an annual basis. These programs directly affect the residents of Glen Cove in a positive manner. The CDA has continued its Residential Rehabilitation program directed to assisting low/moderate income Senior Residents and/or disabled individuals in repairing their homes. There were five applicants in 2021 however due to Covid-19 the process has been prolonged for completion of projects that were weatherization in nature (boiler, siding, roof). The CDA and City recognizes the need for affordable housing for our seniors, first time home buyers and low/moderate income residents. The CDA continues its efforts for affordable housing and continues to work with Long Island Housing Partnership, ("LIHP") and Nassau County for technical assistance and funding assistance on housing projects. The CDA Director works closely with the Downtown Business Improvement to promote and foster economic development in the City's Downtown and secured funding through the Community Development Block Grant (CDBG) for a kiosk system to navigate visitors from the municipal parking garages to areas of interest and public buildings. The CDBG funding also enabled the City to procure and install wayfinding signage to navigate visitors from the waterfront district to the downtown areas of interest and public buildings.

Performance Goal #6: *Work with City of Glen Cove Building Department to assist local businesses in signage and facade improvements through commercial rehabilitation funding program to eliminate blight and improve economic development of the commercial business district.*

Performance Measurement: The CDA has contacted numerous new businesses and existing businesses who have worked with the building department on major renovations to their commercial façade of the storefront in the downtown area in 2021. The CDA awarded a total of \$3400.00 in 2021 to three businesses consisting of signage installation in eligible census tract districts. The CDA is awaiting completed paperwork for signage to two other businesses in the downtown business district. In addition, the CDA is working with two businesses and building owners on multiple building façade improvement consisting of two storefronts combined into one uniform façade. 2021 CDBG funding has been allocated toward these projects. The CDA Executive Director is a member of the BID board of directors and continually reminds the local businesses of funding availability for signage and commercial façade rehabilitation. The CDA worked with the Department of Public Works and BID on wayfinding signage/kiosks that focused on the downtown parking garage. A total of \$6,000.00 was allocated toward this phase in 2021.

Adopted 3/29/22