

**GLEN COVE COMMUNITY DEVELOPMENT AGENCY**

9 Glen Street, City Hall

Glen Cove, New York 11542

MINUTES OF MEETING

July 28, 2020

Resolution #16

**AMENDED RESOLUTION OF THE GLEN COVE COMMUNITY DEVELOPMENT AGENCY AUTHORIZING SALARY ADJUSTMENT TO CERTAIN CDA STAFF**

**BE IT RESOLVED**, that the CDA has amended this resolution authorizing salary adjustment to the following staff as follows:

Employee/Title	Current Salary	Proposed Salary
<del>Camille Byrne, Executive Assistant</del>	<del>\$63,533.00</del>	<del>\$66,000.00 (Merit based)</del>
Angelina Curcio, Sr. Housing Assistant Section 8	\$44,339.00	\$50,000.00 (Merit based)
Joecelyn Wenk, P/T Grant Administrator	\$33.78 per hour	\$36.00 per hour (Merit based)

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

**VOTING**

Timothy Tenke, Chairman	A YE
Vincent C. Hartley	A YE
Anthony Guagenti	Absent
Francine Koehler	A YE
Anthony Jimenez	A YE
Roger Williams	A YE
Danielle Willis	A YE

The foregoing Resolution is thereupon declared adopted effective the date of its adoption.

Approved (CB)  
**ENTERED**  
7-28-20

**Resolution #17**

**RESOLUTION OF THE GLEN COVE COMMUNITY DEVELOPMENT AGENCY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF NASSAU FOR COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS (HEREINAFTER REFERRED TO AS “CDBG-CV”) FUNDS FROM THE UNITED STATES GOVERNMENT AND TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974 (THE “CDBG-CV PROGRAM”)**

**WHEREAS**, the County wishes to engage the City of Glen Cove (Subrecipient) and Glen Cove Community Development Agency, acting as Agent (Agent) to assist the County in utilizing such CDBG-CV funds for activities eligible under the CDBG-CV Program in the **City of Glen Cove**; and

**WHEREAS**, said CDBG-CV Program is fully reimbursed by the Federal Government through the U.S. Department of Housing and Urban Development; and

**WHEREAS**, the Subrecipient desires to perform the activities described in this Agreement.

**WHEREAS**, the CDA, acting as agent on behalf of the City of Glen Cove, prepared and submitted the CDBG-CV Grant Application for funding based upon the recommendations of the City of Glen Cove Public Works, Department Heads and Glen Cove Public Service Agencies;

**WHEREAS**, the City of Glen Cove deems it to be in the public interest for the SUBRECIPIENT and AGENT to participate in the CDBG-CV Program and to execute any and all agreements or other documentation necessary to ensure and guarantee the SUBRECIPIENT and AGENT’S participation therein and obligations therein for the purpose of undertaking project activities set forth therein and above, under Title I of the Housing and Community Development Act of 1974, as amended;

**NOW, THEREFORE, BE IT RESOLVED**, that the SUBRECIPIENT and its AGENT shall participate in the CDBG-CV Program Year and that Ann S. Fangmann, Executive Director of the Glen Cove CDA and/or Timothy Tenke, Chairman of the Glen Cove CDA are hereby authorized to execute any and all agreements or other documentation necessary to ensure and guarantee the SUBRECIPIENT’S and AGENT’s participation therein and obligations therein for the purpose of undertaking project activities set forth therein and above, under Title I of the Housing and Community Development Act of 1974, as amended.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Chairman Timothy Tenke	AYE
Vice Chairman Vincent Hartley	AYE
Anthony Jimenez	AYE
<i>Anthony Guagenti</i>	<i>Absent</i>
Francine Kohler	AYE
Danielle Willis	AYE
Rev. Roger Williams	AYE

The foregoing Resolution was thereupon declared duly adopted.

Approved (S)  
**ENTERED**  
7-28-20

Resolution # 18

**RESOLUTION OF THE GLEN COVE COMMUNITY DEVELOPMENT AGENCY AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT PROPOSAL FROM LIZARDOS ENGINEERING FOR EVALUATION AND COST ESTIMATE OF TWO ELEVATORS, ONE IN EACH OF THE CITY'S MUNICIPAL PARKING STRUCTURES**

**WHEREAS**, the Glen Cove Community Development Agency (GC-CDA) issued a Request for Qualifications (RFQ) for engineering services to evaluate and provide cost estimate to repair two elevators (one in each of the City's municipal parking structures located at Brewster Street and Pulaski Street).

**WHEREAS**, GC-CDA received three responses to its RFQ as follows:

Engineering Firm	Price
Lizardos Mechanical & Electrical Engineering	\$12,500.00
H2M Architects/Engineers	\$19,750.00
Lockwood Kessler & Bartlett Inc.	\$32,000.00

**WHEREAS**, the Director of Public Works for the City of Glen Cove reviewed the responses along with the GC-CDA Executive Director and determined that Lizardos Mechanical & Electrical Engineering was the lowest responsible bidder.

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE GLEN COVE COMMUNITY DEVELOPMENT AGENCY, AS FOLLOWS:**

The Executive Director shall be authorized to engage the services of Lizardos Mechanical & Electrical Engineering at a cost of \$12,500.00 with funding from the Community Development Block Grant 45<sup>th</sup> program year.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>VOTING</u>
Chairman Timothy Tenke	AYE
Vincent Hartley	AYE
Anthony Guagenti	Absent
Anthony Jimenez	AYE
Francine Koehler	AYE
Rev. Roger Williams	AYE
Danielle Willis	AYE

The foregoing resolution was thereupon declared duly adopted.

Approved (CS)  
**ENTERED**  
7-28-20