

The Glen Cove Community Development Agency held a regular business meeting via Microsoft Teams on Tuesday, May 26, 2020. The Chairman called the meeting to order at 6:03PM and the following members were present:

CDA BOARD MEMBERS:

Chairman Tenke
Vincent Hartley
Anthony Guagente
Danielle Willis
Rev. Roger Williams
Francine Koehler
Tony Jimenez

ALSO PRESENT:

Ann S. Fangmann, AICP – Executive Director
Margo Zoldessy, Finance Manager
Camille Byrne, Secretary

The Secretary reported that the notice of meeting (via Microsoft Teams and teleconference) was served in accordance with the CDA by laws and Open Meetings Executive Order 202.1.

MINUTES:

Chairman Tenke made a motion to adopt the minutes of the special CDA meeting held April 28, 2020 and asked for a second. The motion was seconded by Vincent Hartley. Motion carried as follows:

CDA MEMBERS

Timothy Tenke, Chairman
Vincent Hartley
Anthony Guagenti
Danielle Willis
Rev. Roger Williams
Francine Koehler
Anthony Jimenez

VOTING

AYE
AYE
AYE
AYE
AYE
AYE
Abstain

EXECUTIVE DIRECTOR/FINANCE REPORT:

The Executive Director provided the members with an update on projects and grants administered by the agency, namely:

- Herb Hill Garvies Point Road: Reconstruction nearing 95% completion with landscaping occurring this week. The final step will be paving at the roundabout as well as paving the easements and this is slated for the coming weeks.
- Loop Bus: Contract with Shepperd Brothers for handicap vehicle was approved by City Council 5/12/20. Bus will be retrofitted with plexiglass door for protection of driver/passengers similar to buses in New York City.
- Lead Line Service Replacement Program: Grant Agreement has been approved by City Council and in process of getting it finalized into Grants Gateway.
- Seaman Road Well project underway. Bidding documents also ready for release in near future. The NYS Department of Health got back to engineer with comments and reviewed project internally.

- Fire Department Flooring project nearing completion. Starting work on kitchen floor, one of the last components of the project. The Chief’s room will be done next and the kitchen renovation project consisting of new hood, cabinets, Ansel system, appliances will continue with the installations as soon as the flooring in kitchen is complete.
- Downtown Pedestrian Improvement project: NYSDOT provided final comments for bid documents/plans; release of bid targeted for end of June.
- Brewster Street Garage: Nearing completion of bidding documents for phase 2 repairs to concrete work in garage and waterproofing upper level. This project is \$450K of construction work and the City is working with Hirani Engineering hopefully getting bidding documents ready by end of June.

Ms. Margo Zoldessy provided the members with an update on the finance report. She reported that Bill Pay is working effectively with the bank and accounts payable for all agencies operating smoothly. She is finishing up with the auditors on the Section 8 audit for the HUD FYE 3-31-20.

UNFINISHED BUSINESS: The 2nd amendment to the Municipal Cooperation Agreement between the Agencies and the City for rent obligations was discussed. Ms. Fangmann provided the members with the history of the Municipal Cooperation Agreement delineating that during the Garvies Point Waterfront Redevelopment project, rent was being calculated on a “due to/due from” basis which was paid to the City upon closing of the project. Prior to this project, the Agencies was not charged, nor did it pay rent to the City in exchange for the work performed by the Agencies on behalf of the City of Glen Cove. This amendment memorializes that the City shall allow the Agencies to continue to conduct its business within City Hall, including services performed for the City as outlined in the Amendment on a rent-free basis and was approved by the City Council at its April 28, 2020 meeting. This amendment was also approved by the IDA at its May 12th meeting.

NEW BUSINESS:

Ms. Fangmann informed the members that the Agency submitted an application for CDBG Covid emergency funding to Nassau County and both Ms. Fangmann and Ms. Byrne will be on a zoom conference meeting with Nassau County on Thursday to get more information and guidance on the status of our request for emergency funding.

As there were no further questions, Chairman Tenke made a motion to adopt CDA Resolution 7(a) and asked for a second:

RESOLUTION:

7(a) Resolution of the Glen Cove CDA approving an amendment to the Municipal Cooperation Agreement with the City of Glen Cove for rent obligations.

Motion to adopt Resolution 7(a) was seconded by Vincent Hartley. Motion carried as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Timothy Tenke, Chairman	AYE
Vincent Hartley	AYE
Anthony Guagenti	AYE
Danielle Willis	AYE
Rev. Roger Williams	AYE
Francine Koehler	AYE
Anthony Jimenez	AYE

ADJOURNMENT:

There being no further business to come before the CDA board, Chairman Tenke made a motion to adjourn the meeting and asked for a second. Motion seconded by Vincent Hartley. Motion carried and the CDA meeting adjourned at 6:29 PM.

Respectfully Submitted,

Camille Byrne, Secretary - Glen Cove CDA

Adopted 7/28/20

Adopted *CB*
ENTERED
7-28-20