

Resolution #10)

**RESOLUTION OF THE GLEN COVE COMMUNITY DEVELOPMENT AGENCY
AUTHORIZING THE SUBMISSION OF THE AGENCY ANNUAL
ACCOMPLISHMENTS AND PERFORMANCE REPORTING FOR FYE 12-31-23 TO
THE NEW YORK STATE AUTHORITIES BUDGET OFFICE**

WHEREAS the Glen Cove CDA Governance Committee met on February 13, 2024 to review the annual accomplishments and performance goals as outlined in the attached report as well as summary of the confidential results of the annual board evaluation.

WHEREAS the Governance Committee hereby recommends submission of the attached 2023 Accomplishments Report and Summary of Board Performance Evaluation as outlined herein to the New York State Authorities Budget Office (NYS ABO). The Governance Committee also recommends submission of the 2023 summary of confidential results of the annual board evaluation noting that all board members are reminded and encouraged to not hesitate to ask for more time, defer or table actions if they require more time before casting their vote.

NOW, THEREFORE, BE IT RESOLVED that the Glen Cove Community Development Agency is hereby authorized to submit the annual board evaluation and accomplishments/performance goal reports to the NYS ABO on or before March 31, 2024.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Chairperson Panzenbeck	AYE
Vice Chairperson Hartley	AYE
Gigi Ferrante	AYE
Francine Koehler	AYE
Nelson Rivera	AYE
Rocco Totino	AYE
Dr. Danielle Willis	Absent

The foregoing Resolution was thereupon declared duly adopted.

GC-CDA
ENTERED
3-26-24
EB

**Glen Cove Community Development Agency
Measurement Report FYE 12/31/23
Governance Meeting 2/13/24**

Glen Cove CDA Mission Statement

The Glen Cove Community Development Agency's purpose is to plan and implement programs involving the rehabilitation and revitalization of both the residential and **commercial sectors of the City of Glen Cove, foster economic growth, provide assistance** to public service organizations, eliminate blight, and improve opportunities for low/moderate income residents of the City of Glen Cove.

The Mission Statement is reaffirmed annually by the board members and will be reaffirmed by the board at large during the March 26, 2024 board meeting approving this report. The initial approval of the mission statement by the board members took place on March 10, 2011.

Answers to 5 questions:

- 1. Have the board members acknowledged that they have read and understood the mission of the public authority?**
 - a. The board members acknowledged that they have read and understood the mission of the Glen Cove CDA.
- 2. Who has the power to appoint the management of the public authority?**
 - a. The Chairman has the power to appoint the management of the Glen Cove CDA.
- 3. If the board appoints management, do you have a policy you follow when appointing the management of the public authority?**
 - a. This is not applicable as the Chairman appoints management.
- 4. Briefly describe the role of the Board and the role of management in the implementation of the mission.**

The role of the Board regarding the implementation of the public authority's mission is to provide strategic input, guidance, oversight, mission authorization, policy setting and validation of the authority's mission, measurements, and results. The role of management is to collaborate with the board in strategy development / strategy authorization and to implement established programs, processes, activities, and policies to achieve the public authority's mission.
- 5. Has the board acknowledged that they have read and understood the response to each of the questions?**

The Board of Directors acknowledged that it has read and understood the responses to these questions and approved their submission.

Glen Cove CDA Performance Measurement Report for the year ending December 31, 2023.

Performance Goal #1: *Operate in a fiscally conscientious and responsible manner.*

Performance Measurement: The Agency achieved its goal of being fiscally conscientious and responsible as well as operating in a transparent and easily accessible manner for the year 2023. The CDA By-Laws were amended in 2021, as detailed in the 2021 CDA Annual Accomplishments.

The Agency established independent Audit and Finance Committees, which assists the Agency in fulfilling its responsibilities with respect to the internal and external audit process, the financial reporting process and the system of risk assessment and internal controls over financial reporting. The Committee Chairperson interacts with the Agency's independent CPA firm that conducts the Agency's annual audit. All seven CDA board members underwent ABO training. Each member reviewed and signed their acknowledgement of fiduciary responsibilities form distributed during the annual organizational meeting held on January 10, 2023. The CDA has consistently filed all reports with the ABO in a timely manner as well as instituting any new policies or requirements mandated by the ABO. The Audit and Finance Committees meet periodically during the year to review and approve the Annual Budget, the Annual Financial Report as well as monitor investing and internal controls of the Agency. The Committees reported no findings to the Board. On February 11, 2020, the CDA board adopted a policy requiring all members and officers of the board to file an annual financial disclosure form to be kept on file with the CDA Board Secretary to identify any conflicts of interest of the member/officer relative to the business of the Agency.

Performance Goal #2: *To continually assess the needs of the City's residents, and to strive to apply the Agency's services where they will create the most benefit and community vitality.*

Performance Measurement: The CDA has met the goal of assessing the residential and economic needs of the City's community for 2023. The City has identified the need for home repairs that are not affordable for its low/moderate income senior residents and/or disabled population. As a result, the CDA has continued its Residential Rehabilitation Program that assists low/moderate income senior residents and/or disabled person to repair their homes. In 2023, the Director made presentations at the Glen Cove Senior Center, Inter-Agency Council and press releases in local papers and City newsletters/website announcing the available funding. Three households were served in 2023 for a total of \$47,750 and two households remain on the waiting list for new funding in 2024. The CDA allocated public facilities and improvement funding for the following projects in 2023: 1) Storm window replacements to the North Shore Historical Society where the City holds public meetings, events, and commemorative celebrations; 2) Funding to rehabilitate the City Stadium Basketball Courts; 3) Funding for pedestrian improvements and ADA compliance throughout the City's downtown, including improved pedestrian access from School Street into the Brewster Street Garage. The City Stadium Basketball Courts were completed in 2023. ADA/compliance projects to better pedestrian access into the Brewster Street Garage was completed in 2 locations in 2023; additional areas are being designed. In addition, using CDBG funding previously secured, the pedestrian alleyway between City Hall and the Courthouse leading from the area serviced by the Pulaski Street Garage out to Glen Street in the Downtown BID was re-graded and rehabilitated with stamped concrete. The alleyway was power-washed and sealed in 2023; 4) Senior Center Storefront Window replacement to better control the climate throughout the building where 1,000+ senior citizen/disabled members congregate daily; 5) Solar Trash/Recycling Compactors for the Downtown Business Improvement District and at Prybil Beach were procured and ordered in 2023. These "smart tech" machines will help keep streets clean and reduce the manpower required to empty these receptacles; and 6) A Request for Qualifications (RFQ) was developed and released for the Glen Street Corridor Study in the BID. An engineering firm was selected, and a kick-off meeting was held in late 2023.

The CDA, through the **Brownfield Opportunity Area (BOA) Step III Implementation Strategy** and associated research, continued evaluating the City's current code, zoning and policies, and developed recommendations for alternative and attainable housing options. Through the BOA, the CDA has recommended the creation of a Transit-Oriented Development (TOD) District adjacent to the Glen Street Long Island Railroad (LIRR) station, with a set aside requirement of 30% of units as affordable. The Memo and documents were posted on the Step III BOA webpage. CDA staff continue to use the BOA Implantation Strategy and other documents produced out of the Step III program as a framework for future projects and initiatives in that area of the City. As mentioned above, in 2021, the City worked with the CDA to complete the rehabilitation of a municipal parking lot in the Orchard Neighborhood in order to better serve the community. In late 2021, the City received notice of award of funding from the State (NYS DOS and NYS DEC) for a Master Plan Update. The Plan was last updated in 2009. Concepts from the BOA Step III Implementation Strategy are being further explored in the City's Comprehensive Plan Update (see below). During 2023, the CDA and City worked with a potential developer of TOD at the Glen Street LIRR Station in the City's BOA; application for change in zone sent to City Council and referred to the Planning Board. Addressing zoning recommendations for the new proposed floating TOD zone for the Glen Street and Sea Cliff LIRR Stations in the draft comprehensive plan, expected to be adopted in 2024.

The City of Glen Cove's new **Comprehensive Plan with Sustainability Elements** will guide the City's investment, development, and growth over the next decade. The plan will include a baseline assessment (inventory and analysis of existing conditions), public engagement process, identification of the City's vision and goals, and development of strategies and implementation actions. Environmental review will be prepared in conformance with SEQRA. NYSDOS awarded \$100,000 through the Smart Growth Comprehensive Planning (SGCP) Grant Program and NYSDEC awarded \$50,000 through the Climate Smart Communities (CSC) Grant Program for PlanGC. Grant funding will be used for contractual services: professional planning and environmental consulting services to assist with PlanGC preparation. For the SGCP Program, the City will provide a \$50,000 local cash match for contractual services. For the CSC Program, the City will provide a \$50,000 local in-kind match (contributions of City staff salaries and Donated Professional Services by Glen Cove CDA staff and legal services).

As of 12-29-22, the City's master grant contract with NYSDOS was fully executed. As of 3-7-23, the City's master grant contract with NYSDEC was fully executed. Project initiation meeting with City/CDA, NYSDEC, and NYSDOS was held on 12-13-22. Following RFP and selection process, a Council resolution was passed on 4-11-23 authorizing acceptance of BFJ Planning's proposal and authorizing the Mayor to enter into an agreement with BFJ. Kickoff meeting with City/CDA, BFJ team, NYSDOS, and NYSDEC was held on 4-27-23. Core Working Group (CWG) meetings were held on 5-25-23, 7-11-23, 9-7-23, and 11-9-23; the next CWG meeting is scheduled for 1-18-24. Comprehensive Planning Committee (CPC) meetings were held on 6-22-23 and 11-16-23. The first public workshop was held on 6-29-23 and the second public workshop is scheduled for 1-30-24. A public meeting with the Inter-Agency Council (IAC) of Glen Cove at the Glen Cove Senior Center was held on 12-14-23. Stakeholder interviews/focus group meetings on the topics of housing, downtown, transportation, zoning, sustainability and resiliency, sustainability and infrastructure, County parks, City parks and recreation, EMS and fire, police, landmarks, code enforcement, public schools, SAFE, Shore Road, East Island, and Hempstead Harbor Protection Committee (HHPC) and Coalition to Save Hempstead Harbor (CSHH) were held throughout late summer and fall 2023. The public survey was released in early November 2023 and remained open until 12-22-23, with at least 600 surveys completed; BFJ is currently analyzing survey results. Draft Chapters 1: History and Regional Context, 2: Demographics and Housing, 3: Land Use and Zoning, 4: Transportation and Mobility, as well as 5: Downtown and

Economic Development have been prepared and posted on the project website. Draft Chapter 6: Natural Resources, Climate Change, and Resilience is undergoing revision by BFJ following initial CDA review. Draft Chapter 7: Infrastructure and Utilities is under review by the CDA. The plan is expected to be adopted in 2024.

The CDA drafted a Title VI Nondiscrimination Plan for the City of Glen Cove, which the City Council adopted in June 2018. The Plan documents the City's commitment to ensuring that no person is excluded from participation in, denied the benefits of, or discriminated against under its projects, programs, or activities on the basis of race, color, national origin (including Limited English Proficiency (LEP)), or gender, as provided in Title VI of the Civil Rights Act of 1964 and related statutes and regulations. The Title VI Plan and its attachments include demographic assessment and a special focus on the needs of minority and low-income populations in the City of Glen Cove, populations requiring special language assistance, and residents with disabilities. In 2019, the CDA worked with other City departments on implementation of the Title VI Plan. This included providing public notice and encouraging public participation with regard to the newly adopted plan; bilingual outreach; and work in concert with the City's Department of Public Works (DPW) on the first phase of the City's Americans with Disabilities Act (ADA) Transition Plan, which will help make the City safer and friendlier for pedestrians, the elderly, and residents with disabilities. In 2021, the CDA worked with DPW to continue implementation of the Title VI Plan. The nearly one-mile waterfront Esplanade was completed at Garvies Point with bike lanes, signage, and bike racks installed. Also in 2021, the Downtown Pedestrian Improvements project was completed in the City's Downtown Business Improvement District (BID). As a result, 28 ADA compliant curb ramps and 16 highly visible crosswalks were installed throughout the BID, which encourages multi-modal use and safety in the Downtown. NYSDOT along with CDBG funds were used to fund the project. As noted earlier, the pedestrian alleyway between City Hall and the Courthouse was rehabilitated in 2022 with stamped concrete. In 2023, the alleyway was power-washed and sealed. As also noted earlier, pedestrian improvements to address ADA compliance into the Brewster Street Garage were completed in 2023, with additional areas in design. Additional projects are planned as funds become available.

In 2021, the CDA produced a draft Complete Streets policy for consideration by the City of Glen Cove. Complete Streets are defined as roadways that enable safe and convenient access for all users, including motorists, bicyclists, pedestrians of all ages and abilities, people with disabilities, transit and school bus riders, movers of commercial goods, seniors, and emergency responders. CDA shared the draft policy with the ADA Compliance/Complete Streets/Age-Friendly Communities Transportation Committee (which originated in the Title VI initiative and the City's Age Friendly Communities Plan) and other City Department (including DPW) for review. Following the review process, the Complete Streets Policy was presented to the City Council and subsequently adopted in 2022 with widespread support. The CDA has training materials on the Policy available for City Boards and Commissions involved in project decision making processes, such as the Planning Board, Zoning Board, Industrial Development Agency (IDA), and CDA.

The CDA has been allocated 340 Section 8 housing vouchers, at this time we have 283 in use. The wait list reopened on August 16, 2021 and we acquired 500 applications of which 280 people are currently on the waiting list. The high rents in the area make it challenging to gain new inventory apartments for lease to our program participants.

Performance Goal #3: To meet the needs of the community by working to secure state and federal funding for City and community priorities.

Performance Measurement:

In 2023, the CDA on behalf of the City continued implementation of projects with funding from state and federal agencies as follows:

Western Gateway Climate Vulnerability Assessment and Adaptation Strategies

Overview: The City has a \$50,000 NYSDEC Climate Smart Communities (CSC) grant for the Western Gateway project—a study to assess hazards and plan for the impacts of climate change on the south side of Glen Cove Creek (Shore Road / Morris Avenue / Glen Cove Avenue). The grant has a 50% local match totaling \$50,000, with \$31,940 in City salaries and \$18,060 in donated professional services by the CDA and City Attorney. GZA GeoEnvironmental of New York is providing professional planning and environmental consulting services for the Western Gateway project. GZA fee per consultant contract totals \$49,801.

Status: The Western Gateway public survey was live in summer 2021 and a virtual public work session was held in September 2022. The final draft plan was prepared, reviewed by the Project Advisory Committee, and submitted to NYSDEC. Trees were planted at City Stadium as recommended in the plan, ; CDA may apply for future Urban & Community Forestry Grant for implementation. Final steps included uploading deliverables to CSC Portal, which occurred in December 2023. Resolution adopting CSC Pledge and Western Gateway Plan was approved at the 7-25-23 City Council meeting. Final GZA invoice paid by the City following 11-28-23 Council meeting. Master Grant Contract extension request to 3-14-24 approved by the State. Third reimbursement request to the State submitted in April 2023. A final reimbursement request needs to be prepared. Quarterly report submitted to the State on 10-31-23 and next quarterly report will be submitted to the State by 1-31-24.

Downtown BID Pedestrian Improvements

Overview: The project—funded by a Transportation Alternatives Program (TAP) and Congestion Mitigation and Air Quality Improvement Program (CMAQ) grant from FHWA administered by NYSDOT—included replacement/upgrades to 28 curb ramps and 16 crosswalks, and installation of two new curb ramps and one new crosswalk, all located on Bridge, Glen, and School Streets in the Downtown BID. The total amount of the grant is \$513,760, with a federal share of \$362,208

Status: Following NYSDOT project completion, the CDA and City worked with Nassau County to install new audible pedestrian signals at the intersection of Pulaski and Glen Streets, to complement the new ramps and highly visible crosswalks. The signals were completed in late 2023.

Downtown Parking Connections

Overview: Through the ESD Strategic Planning and Feasibility Studies Program, the City has been awarded a grant to conduct a Traffic Access and Feasibility Study for the proposed installation of a new one-way street connecting School Street to the Brewster Street Parking Garage. The study evaluates the potential for creating a new vehicular access to the Brewster Street Parking Garage from School Street, as well as the feasibility of providing ADA access to the garage and enhancing the existing pedestrian access from School Street to the garage. The total project cost is \$60,000. The State award amount is \$30,000 and the City has committed to a 50% match (\$30,000) of the project's grant funding. LiRo is providing professional traffic and structural engineering services for the Downtown Parking Connections Traffic Access Feasibility Study. The LiRo contract totals \$59,970.

Status: Construction of pedestrian/ADA accessibility improvements at south and central connection points added onto DPW 2022-23 Roadway Improvement Program. Beautification Commission is responsible for landscaping improvements. The CDA and City will also discuss potential landscaping upgrades to the 1-3 School Street Plaza with 3 School Street. The addition of a one-way vehicular access at the north connection point may be achieved in the long-term

following critical repairs to the garage and once funding becomes available (or possibly via private redevelopment). As of December 2023, the City (through contractor Stassi General) was undertaking ADA-related improvements at the central and southerly staircases of the garage utilizing CDBG funding as previously described. CDA provided affirmations/comments related to approval materials for January 19, 2023 ESD Board meeting on 11-29-22. Per John David May, GDA execution by ESD was underway as of 3-30-23. Disbursement must be requested from ESD by 4-1-24; Payment Request #1/Final Payment Request submitted to ESD on 5-24-23 requesting \$30,000 reimbursement, and the City was reimbursed by the State on 7-18-23.

Morgan Park Seawall Phase II Rehabilitation (including the Teahouse/Arbor); Beach Pavilions Restoration

Overview: The City anticipates receiving DASNY SAM grant funding in the amount of \$500,000 to complete rehabilitation of the Morgan Park Seawall (as well as the teahouse/arbor at the seawall's north end) and to restore the Morgan Park beach pavilions. At the end of the grant application, the anticipated total project cost as per cost estimates is \$653,903 (the local match was anticipated to be \$153,903). LiRo is providing professional engineering and construction inspection services; contract with LiRo for pavilions condition assessment and State Historic Preservation Office (SHPO) determination for both the pavilions and second seawall phase (teahouse/arbor) in the amount of \$12,790 approved at 9-26-23 Council meeting. The Project ID is #25964.

Status: The Preliminary DASNY SAM Application was submitted to NYS Assembly (Ways & Means) on 4-20-23 and also submitted to Assemblyman Lavine's office. Diligence documentation request paperwork submitted to DASNY on 7-20-23. LiRo is conducting pavilions condition assessment; LiRo submitted project (both the pavilions and teahouse) to SHPO via the online Cultural Resource Information System (CRIS) on 11-20-23.

Lead Service Line Replacement Program (LSLRP)

Overview: NYSDOH awarded Glen Cove a LSLRP grant in August 2019 totaling \$627,327. The State is awarding grants to municipalities across New York State as part of an initiative to replace residential drinking water lead service lines. Walden Environmental Engineering is providing professional engineering and inspection services (Contract value = \$62,660), and Maccarone Plumbing Inc is providing construction services (contract value is based on the number of Lead Service Lines (LSLs) identified in the City).

Status: As of 2023, 4 LSLs have been identified, all of which have been upgraded and the City reimbursed for the costs. The City's LSLRP fund line is exhausted; the Water Dept's fund line will pay ongoing costs prior to reimbursement. The City is waiting for additional LSLs to be found through the residential inspection process, or by other means such as water meter replacements, leaks, etc. A No Cost Time Extension was executed with the new contract end date of 5/31/2025. Quarterly voucher submitted on 9/22/23; there is \$1,011.29 pending reimbursement from the state. DPW is planning to send another mailing to residents through water bill mailings for the LSLRP program; CDA will help coordinate

Rehabilitation of Brewster Street Garage (\$500k grant project)

Overview: The City has \$500,000 grant from DASNY for structural repairs of the Brewster St Garage (repair of spalling concrete and damaged rebar on the roof of the north of the garage, along with waterproofing). The project as bid included the north side of the garage, with the south side to be addressed as budget allows. The grant budget covers \$50,000 towards engineering and \$450,000 towards construction. Per a City Council resolution passed on June 25, 2019, the City has executed an agreement with Hirani for engineering, design, and construction inspection services in an amount not to exceed \$50,000.00. Following a public bid, construction was

awarded to City Restoration and Maintenance in an amount not to exceed \$450,000 on March 23, 2021.

Status: Contract work was completed on 12/15/21 by City Restoration and Maintenance. As of 2023, the CDA has received reimbursement of all grant funded work paid to-date. There is \$22,935.00 in remaining grant funding that is approved by DASNY to pay for additional construction work in the garage. The scope for this work is being developed and is anticipated to take place in the second quarter of 2024. A contract extension from DASNY has been received through May 22, 2024.

Fire Dept. Emergency Equipment Project

Overview: The City has submitted a \$250,000 grant to DASNY for the purchase of emergency equipment for the Fire Department.

Status: This grant has been vouchered and paid in full by the State as of April 2023. Grant is now closed.

Seaman Road Well Station

Overview: The City has a capital improvements project planned to rehabilitate Seaman Road Station, a public water supply station. The city received a \$3 million WIIA grant from Environmental Facilities Corporation (EFC) for this estimated \$4.94 million project and anticipates another \$250k grant award towards the project from DASNY. The project was bid on over the summer of 2020, and 3 contractors were approved (GC-RJ Industries, Plumbing-Benson and Electrical-Eldor). The GDA for the project DASNY funding was approved at the June 23, 2021 City Council meeting.

Status: In May, the well collapsed and was deemed unsalvageable. The re-drilling of the new well began late November/early December and was completed as of Summer 2023. The final estimated completion date is March 2023. Several change orders are in the process of being reviewed by the City and EFC, with more expected prior to project completion. Currently preparing the closing documents for the Seaman Road project.

- DASNY GRANT - This grant is now closed out - the first and last reimbursement was received on 8/16/22.
- WIIA GRANT - This grant is still being used to pay down the project, however, the EFC is withholding the last 25% until project completion.

Nancy Court Pump Station

Overview: The City will receive \$1,000,000 through the US EPA STAG program to rehab the Nancy Court Pump Station. Work includes raising the existing well above grade, demolishing the existing well vault, lining the existing well, installing a prefabricated concrete building over the well, and performing miscellaneous electrical improvement.

Status: EPA Grant funding has been allocated for this project and the executed EPA grant agreement was received with a 5/31/2023 date of award and 4/30/2025 expiration date; the City Council approved a resolution accepting the EPA grant agreement at the 6/27/23 Council meeting. EPA reviewed and approved the bidding documents. On 4/26/23 the EPA reaffirmed that there is no specific DBE % goal for the project and that the bidding language used was sufficient in this regard. The construction bid was released in March 2023 with the bid opening held on 3/29/23. The Project Engineer (D&B) and Purchasing Office reviewed the bids and the following lowest responsible bidders were approved at the 5/9/23 City Council meeting: W.H.M. Plumbing & Heating Contractors Inc at \$586,000 for the GC contract; Baltray Enterprises Inc, dba Bancker Electric at \$496,000 for the electrical contract; and Bensin Contracting Inc at \$1,289,000 for the plumbing contract. The draft contracts were approved by the EPA. As of 7/25/23, all construction contracts have been executed. Construction work is anticipated to begin

once the pump station may be taken off-line, following the completion of the Seaman Road Well project and peak water usage season. There is no confirmed start date presently, but it is estimated that the Seaman Road pump station will be back online in early 2024. Once Seaman Road is complete, Nancy Ct. work will commence. The CDA, D&B, and the EPA met on 10/5/23 to clarify DBE designations, BABA requirements, and ask questions relevant to the project. As of 10/30/23, the CDA submitted the semi-annual progress report, the annual EPA 5700-52A MBE form, and the annual Federal Financial Report SF-425.

Duck Pond Rd Well Station

Overview: The City will receive 1) \$3,000,000 from the EFC WIIA program, and 2) \$3,452,972 in federal appropriations through EPA STAG to purchase and install a new permanent Packed Tower Aeration System (PTAS) and permanent generator for the Duck Pond Rd Well Station.

Status: The construction bid is targeted for release in 2023, and construction is anticipated to begin in 2024. The Project Engineer (D&B) is currently working on preliminary engineering for the project. A revised cost estimate and project scope was submitted to the State and EPA during Summer 2023. Emergency electrical work needed in the near future is currently being evaluated by the City and Project Engineer for potential inclusion (or at a minimum, consistency) in the project cost estimate/scope of work. D&B sent a draft of the Basis Of Design Report (BODR) for review along with questions to finalize their draft. They are looking to schedule a meeting to review their questions. A meeting between CDA, City, DPW, and Water Dept took place on 11/14 to discuss the BODR draft. Several minor changes to the project design were made because of this meeting- the changes both reduced and created additional costs. A BABA waiver request letter was sent to the EPA on 12/12/23. D&B provided the updated BODR on 12/28/23. The updated BODR was sent to the EPA on 1/2/24 for review.

- EFC WIIA GRANT - The City is waiting to receive a grant contract for the EFC WIIA award (an award letter was already issued). EFC/NYSDOH has requested an updated engineering report to correlate with the revised cost estimate/scope of the project. The updated BODR was sent to EFC for review on 1/2/24.
- EPA STAG GRANT –The funding was approved in the federal appropriations bill that passed in late December 2022. The EPA reviewed the revised cost estimate and project scope; a CATEX form was submitted to the EPA in July 2023 for review. Following EPA comments, the CDA worked with D&B and the City to resubmit the CATEX materials in December 2023.

Police Dept. Vehicles

Overview: The Police Department submitted a \$250,000 grant to DASNY for the purchase and replacement of five (5) patrol vehicles for the Police Department. The City will be contributing approximately \$61,613 in match to the grant.

Status: A fully executed GDA was received on Jan 4, 2023. The patrol cars have been purchased/received. The reimbursement paperwork to DASNY will be processed in Summer 2023. Reimbursement received 9/15/2023. Project is closed out.

Salt Storage Shed

Overview: NYSDEC Water Quality Improvement Program (WQIP). 2022 CFA Application. Grant funding request of \$233,332 with local match of \$116,666.

Status: City received award letter in late April 2023. DPW reached out to receive updated quotes due to cost escalations. Discussing with DPW to decide whether to pursue grant opportunity. Project costs significantly increased since the grant opportunity was pursued. CDA, DPW, and the NYSDEC held a meeting on 11/28 to discuss the Salt Shed grant. Main takeaway from the

meeting was to examine whether a prefabricated shed structure would qualify for the funds. DEC recommended re-write project workplan with respect to the prefabricated structure. Another concern for the project is MWBE procurement. If the City decides on a prefabricated structure, MWBE goals will be difficult to achieve. DEC recommended reaching out to their MWBE representative, Jade Thompson. Follow-up expected in early 2024.

Municipal ZEV Infrastructure

Overview: NYSDEC Zero-emission Vehicle (ZEV) Infrastructure Grant Program. Grant funding in the amount of \$47,774.10.

Status: City received award letter on 4-14-23. Master grant contract will be developed in NYS Grants Gateway. There are currently setbacks on the State's end causing delays in the start of the project. The State Comptroller is requiring the DEC to resubmit procurement for the 2022 ZEV awards.

In 2023, the CDA on behalf of the City helped administer the following **Community Revitalization Program (CRP)** funding from the Nassau County Legislative branch.

Fire Dept Lion Turnout Gear (Nassau County CRP)

Overview: The City expects to receive \$73,127 from the Nassau County Community Revitalization Program (CRP) for the purchase of Fire Rescue Equipment (Lion Turnout Gear).

Status: The City is currently waiting for the IMA to be approved by the County. The IMA was re-signed by Pam and sent to County on 1/9/23 (the IMA was previously signed in 2019 by Tenke but was never approved by the County)

In 2023, the CDA pursued opportunities through the Federal Infrastructure Bill (Earmark) and EFC WIIA program for the City's water infrastructure capital needs, specifically:

- \$5,000,000 toward Replacement of the **Leech Circle Elevated Water Tank**. The application for federal appropriations was submitted to the Offices of Senators Schumer and Gillibrand in March 2023. Status remains pending.

In 2023, the CDA pursued the following grant opportunities on behalf of the City as specified below:

CCTV Integration at the Ferry Terminal

The CDA submitted a grant application to the FEMA FY 2023 Port Security Grant Program (PSGP) on Grants.gov and ND Grants in May 2023.

The City was informed of the award via email from the Coast Guard on 7/25/23. Grant Award notice was received on 8/29/23. The City submitted DHS Evaluation Tool paperwork which is required for this grant. The DHS provided comments on the paperwork. After resubmitting the Evaluation Tool paperwork, the DHS notified the City that the tool was successfully completed. An update will be required in 2 years, on 10/04/2025. The grant provides \$18,000 for the purchase and installation of CCTV cameras at the Ferry Terminal site, with no required local match.

The CDA submitted a \$10M request for the **Downtown Revitalization Initiative (DRI)** program to the Long Island Regional Economic Development Council (LI REDC) on 9/28/23. The NYF program provides funding toward the revitalization of downtowns and promotion of economic development. On 10/23/22, the CDA along with the Mayor, Deputy Mayor, and Executive

Director of the BID participated in a presentation and interview with the LI REDC. The application was pending as of the end of 2023.

Performance Goal #4: *To cultivate community trust and engagement by operating in a transparent and easily accessible manner.*

Performance Measurement: The CDA has achieved this goal in 2023 by keeping the residents of Glen Cove informed of ongoing projects and addressing any concerns that they may have through monthly CDA board meetings, City Council meetings that are open to the public, Inter-Agency Council meetings, Business Improvement District (BID) board meetings and press releases. The CDA's website is kept up to date with current information about projects and meetings. The CDA management is easily accessible and promotes an open-door policy whereby residents, employees and board members are encouraged to speak to the Executive Director and the Chairman about any concerns, suggestions or comments they may have. The Executive Director holds a weekly meeting with the Mayor and reports monthly to the Board members and Chairman on all projects of the Agency. This information is disseminated by the Board and Chairman and posted on the Agency's website.

Performance Goal #5: *To meet the needs of the residents of the City of Glen Cove by supporting local public service agencies and programs.*

Performance Measurement: The CDA successfully reached this goal in 2023 by allocating \$52,500 of its CDBG funding to the City of Glen Cove Public Service agencies to fund their programs. Public comments regarding selection of these programs are welcome and received during public hearings advertised in the local paper on an annual basis. These programs directly affect the residents of Glen Cove in a positive manner. The CDA has continued its Residential Rehabilitation program directed toward assisting low/moderate income Senior Residents and/or disabled individuals in repairing their homes. There were three (3) projects completed in 2023 consisting of weatherization upgrades (boiler, siding, roof) totaling \$47,750. The CDA and City recognizes the need for affordable housing for our seniors, first time home buyers and low/moderate income residents. The CDA continues its efforts for affordable housing and continues to work with Long Island Housing Partnership, ("LIHP") and Nassau County for technical assistance and funding assistance on housing projects. The CDA Director works closely with the Downtown Business Improvement to promote and foster economic development in the City's Downtown and secured funding through the Community Development Block Grant (CDBG) for a kiosk system to navigate visitors from the municipal parking garages to areas of interest and public buildings. The CDBG funding also enabled the City to procure and install wayfinding signage to navigate visitors from the waterfront district to the downtown areas of interest and public buildings. The CDBG funding also enabled the City to procure Solar Trash/Recycling Compactors for the Downtown Business Improvement District and at Pryibil Beach were procured and ordered in 2023. These "smart tech" machines will help keep streets clean and reduce the manpower required to empty these receptacles

Performance Goal #6: *Work with City of Glen Cove Building Department to assist local businesses in signage and facade improvements through commercial rehabilitation funding program to eliminate blight and improve economic development of the commercial business district.*

Performance Measurement: The CDA has contacted numerous new businesses and existing businesses who have worked with the building department on major renovations to their commercial façade of the storefront in the downtown area in 2023. The CDA awarded a grant in

the amount of \$45,000 to the owner of two storefronts that were combined into one commercial façade rehabilitation project. The façade rehabilitation project took two storefronts and combined into one expanded dining establishment. As of December 2023, \$38,261 was expended to six (6) businesses consisting of signage installation and façade rehabilitation. The CDA Executive Director is a member of the BID board of directors and continually reminds the local businesses of funding availability for signage and commercial façade rehabilitation.

Adopted 3/26/24

**Glen Cove Community Development Agency
2023 Confidential Evaluation of Board Performance
SUMMARY: 7 out of 7 board members responded**

Criteria	Agree	Somewhat Agree	Somewhat Disagree	Disagree
Board members have a shared understanding of the mission and purpose of the Authority.	7			
The policies, practices and decisions of the Board are always consistent with this mission.	7			
Board members comprehend their role and fiduciary responsibilities and hold themselves and each other to these principles.	7			
The Board has adopted policies, by-laws, and practices for the effective governance, management and operations of the Authority and reviews these annually.	7			
The decisions made by Board members are arrived at through independent judgment and deliberation, free of political influence, pressure or self-interest.	7			
Individual Board members communicate effectively with executive staff so as to be well informed on the status of all important issues.	7			
Board members are knowledgeable about the Authority's programs, financial statements, reporting requirements, and other transactions.	7			
The Board meets to review and approve all documents and reports prior to public release and is confident that the information being presented is accurate and complete.	7			
The Board knows the statutory obligations of the Authority and if the Authority is in compliance with state law.	7			
Board and committee meetings facilitate open, deliberate and thorough discussion, and the active participation of members.	7			
Board members have sufficient opportunity to research, discuss, question and prepare before decisions are made and votes taken.	7			
Individual Board members feel empowered to delay votes, defer agenda items, or table actions if they feel additional information or discussion is required.	6	1		
Board members demonstrate leadership and vision and work respectfully with each other.	7			
The Board sets clear and measurable performance goals for the Authority that contributes to accomplishing its mission.	7			

Name of Authority: Glen Cove Community Development Agency