

Resolution #10

**RESOLUTION OF THE GLEN COVE COMMUNITY DEVELOPMENT AGENCY
AUTHORIZING THE SUBMISSION OF THE AGENCY ANNUAL
ACCOMPLISHMENTS AND PERFORMANCE REPORTING FOR FYE 12-31-22 TO
THE NEW YORK STATE AUTHORITIES BUDGET OFFICE**

WHEREAS the Glen Cove CDA Governance Committee met on February 14, 2023 to review the annual accomplishments and performance goals as outlined in the attached report as well as summary of the confidential results of the annual board evaluation.

WHEREAS the Governance Committee hereby recommends submission of the attached 2022 Accomplishments Report as outlined herein to the New York State Authorities Budget Office (NYS ABO).

NOW, THEREFORE, BE IT RESOLVED that the Glen Cove Community Development Agency is hereby authorized to submit the annual board evaluation and accomplishments/performance goal report to the NYS ABO on or before March 31, 2023.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Chairperson Panzenbeck	AYE
Vice Chairperson Hartley	AYE
Gigi Ferrante	ABSENT
Francine Koehler	AYE
Nelson Rivera	ABSENT
Suzanne White	AYE
Dr. Danielle Willis	ABSENT

The foregoing Resolution was thereupon declared duly adopted.

GC-CDA CB
ENTERED
3-28-23

**Glen Cove Community Development Agency
Measurement Report FYE 12/31/22
Governance Meeting 2/14/23**

Glen Cove CDA Mission Statement

The Glen Cove Community Development Agency's purpose is to plan and implement programs involving the rehabilitation and revitalization of both the residential and **commercial sectors of the City of Glen Cove, foster economic growth, provide assistance** to public service organizations, eliminate blight, and improve opportunities for low/moderate income residents of the City of Glen Cove.

The Mission Statement is reaffirmed annually by the board members and will be reaffirmed by the board at large during the March 28, 2023 board meeting approving this report. The initial approval of the mission statement by the board members took place on March 10, 2011.

Answers to 5 questions:

1. Have the board members acknowledged that they have read and understood the mission of the public authority?

a. The board members acknowledged that they have read and understood the mission of the Glen Cove CDA.

2. Who has the power to appoint the management of the public authority?

a. The Chairman has the power to appoint the management of the Glen Cove CDA.

3. If the board appoints management, do you have a policy you follow when appointing the management of the public authority?

a. This is not applicable as the Chairman appoints management.

4. Briefly describe the role of the Board and the role of management in the implementation of the mission.

The role of the Board regarding the implementation of the public authority's mission is to provide strategic input, guidance, oversight, mission authorization, policy setting and validation of the authority's mission, measurements, and results. The role of management is to collaborate with the board in strategy development / strategy authorization and to implement established programs, processes, activities, and policies to achieve the public authority's mission.

5. Has the board acknowledged that they have read and understood the response of each of the questions?

The Board of Directors acknowledged that it has read and understood the responses to these questions and approving their submission.

Glen Cove CDA Performance Measurement Report for the year ending December 31, 2022.

Performance Goal #1: *Operate in a fiscally conscientious and responsible manner.*

Performance Measurement: The Agency achieved its goal of being fiscally conscientious and responsible as well as operating in a transparent and easily accessible manner for the year 2022. The CDA By-Laws were amended in 2021, as detailed in the 2021 CDA Annual Accomplishments.

The Agency established independent Audit and Finance Committees, which assists the Agency in fulfilling its responsibilities with respect to the internal and external audit process, the financial reporting process and the system of risk assessment and internal controls over financial reporting. The Committee interacts with the Agency's independent CPA firm that conducts the Corporation's annual audit. All seven CDA board members underwent ABO training. Each member reviewed and signed their acknowledgement of fiduciary responsibilities form during the annual organizational meeting held on January 10, 2023. The CDA has consistently filed all reports with the ABO in a timely manner as well as instituting any new policies or requirements mandated by the ABO. The Audit and Finance Committees met periodically during the year to review and approve the Annual Budget, the Annual Financial Report as well as monitor investing and internal controls of the Agency. The Committees reported no findings to the Board. On February 11, 2020, the CDA board adopted a policy requiring all members and officers of the board to file an annual financial disclosure form to be kept on file with the CDA Board Secretary to identify any conflicts of interest of the member/officer relative to the business of the Agency.

Performance Goal #2: *To continually assess the needs of the City's residents, and to strive to apply the Agency's services where they will create the most benefit and community vitality.*

Performance Measurement: The CDA has met the goal of assessing the residential and economic needs of the City's community for 2022. The City has identified the need for home repairs that are not affordable for its low/moderate income senior residents and/or disabled population. As a result, the CDA has continued its Residential Rehabilitation Program that assists low/moderate income senior residents and/or disabled person to repair their homes. In 2022, the Director made presentations at the Glen Cove Senior Center, Inter-Agency Council and press releases in local papers and City newsletters/website announcing the available funding. Two households were served in 2022 for a total of \$34,350.00 expended in 2022 and three households remain on the waiting list for new funding in 2023. The CDA allocated public facilities and improvement funding for the following projects in 2022: 1) Storm window replacements to the North Shore Historical Society where the City holds public meetings, events, and commemorative celebrations; 2) Funding to rehabilitate the City Stadium Basketball

Courts; and 3) Funding for pedestrian improvements and ADA compliance throughout the City's downtown, including improved pedestrian access from School Street into the Brewster Street Garage. The basketball courts and pedestrian access to the garage projects are currently in the design/evaluation phase. Using previously allocated CDBG funding, the rehabilitation of the Capobianco Street parking lot servicing residents in the Orchard Neighborhood was completed. In addition, design and engineering work for the reconstruction of the Prybil Beach Pier was supported with CDBG funding. In addition, using CDBG funding previously secured, the pedestrian alleyway between City Hall and the Courthouse leading from the area serviced by the Pulaski Street Garage out to Glen Street in the Downtown BID was re-graded and rehabilitated with stamped concrete.

The CDA applied for COVID-19 emergency funding through the Nassau County Office of Community Development to help agencies who serve low/moderate income clientele hard hit by the pandemic. The CDA was awarded \$180K in October 2020 allocated as follows: \$75K public facilities improvements and \$75K personal protective equipment to help the Youth Bureau and Senior Center procure and install protective screening and supplies in order to safely reopen its centers to the at-risk population they serve. In addition, \$30K of funding split at \$5K for each of 6 public service agencies who serve at-risk population was also awarded as follows: Substance Abuse Free Environment (SAFE) counseling services; Glen Cove Senior Center Project Beacon counseling services; Glen Cove Youth Bureau expansion of youth employment program, Glen Cove EOC providing emergency assistance to high-risk clientele, Child Day Care Center and Boys & Girls Club to providing financial assistance to procure PPE to safely reopen its centers to the at-risk population they serve. The COVID-19 funding awarded in October 2020 was utilized for the programs outlined above during 2021 and fully expended in 2022..

The CDA, through the Brownfield Opportunity Area (BOA) Implementation Strategy and associated research, continued evaluating the City's current code, zoning and policies, and developed recommendations for alternative and attainable housing options. Through the BOA, the CDA has recommended the creation of a Transit-Oriented Development (TOD) District adjacent to the Glen Street LIRR station, with a set aside requirement of 30% of units as affordable. The Memo and documents were posted on the Step III BOA webpage. CDA staff continue to use the BOA Implantation Strategy and other documents produced out of the Step III program as a framework for future projects and initiatives in that area of the City. As mentioned above, in 2021, the City worked with the CDA to complete the rehabilitation of a municipal parking lot in the Orchard Neighborhood in order to better serve the community. In late 2021, the City received notice of award of funding from the State (NYSDOS and NYSDEC) for a Master Plan Update. The Plan was last updated in 2009. Concepts from the BOA Step III Implementation Strategy will be further explored in the Master Plan Update. During 2022, the CDA negotiated grant agreements for the Master Plan Update with NYSDOS and NYSDEC, in addition to preparing the draft RFP for professional planning services. In addition, BOA Step III recommendations were reviewed on an ongoing basis in the context of new projects presented to the City in 2022, including the proposed TOD District.

The City of Glen Cove's new **Comprehensive Plan with Sustainability Elements** will guide the City's investment, development, and growth over the next decade. The plan will include a baseline assessment (inventory and analysis of existing conditions), public engagement process, identification of the City's vision and goals, and development of strategies and implementation actions. Environmental review will be prepared in conformance with SEQRA. NYSDOS awarded \$100,000 through the Smart Growth Comprehensive Planning (SGCP) Grant Program and NYSDEC awarded \$50,000 through the Climate Smart Communities (CSC) Grant Program for PlanGC. Grant funding will be used for contractual services: professional planning and environmental consulting services to assist with PlanGC preparation. For the SGCP Program, the City will provide a \$50,000 local cash match for contractual services. For the CSC Program, the City will provide a \$50,000 local in-kind match (contributions of City staff salaries and Donated Professional Services by Glen Cove CDA staff and legal services).

The City received award letters from NYSDOS and NYSDEC in December 2021. During 2022, the CDA worked on grant contract execution with the State and the preparation of a draft RFP for professional planning services. CDA entered the NYSDEC budget, work plan, and insurance documents to Grants Gateway on 11-3-22. CDA submitted contract signed by Mayor Panzenbeck to NYSDOS on 8-2-22; per NYSDOS on 11-7-22, contract package appears complete based on their review, and is being forwarded to the Fiscal office to start the process of execution by NYSDOS, the Attorney General, and the Office of the State Comptroller. CDA participated in virtual meetings with NYSDOS on 5-19-22 and 8-2-22 to discuss next steps to contract execution. Initial work following contract execution will include meeting(s) with both State agencies, consultant procurement, establishment of Comprehensive Planning Committee, and launch of project website. In December 2022, the CDA attended a kick-off meeting with the State agencies and reviewed their feedback on the draft RFP, currently scheduled for advertisement in early 2023. List of potential Comprehensive Planning Committee (CPC) members to be reviewed with the Mayor in January 2023.

The CDA drafted a Title VI Nondiscrimination Plan for the City of Glen Cove, which the City Council adopted in June 2018. The Plan documents the City's commitment to ensuring that no person is excluded from participation in, denied the benefits of, or discriminated against under its projects, programs, or activities on the basis of race, color, national origin (including Limited English Proficiency (LEP)), or gender, as provided in Title VI of the Civil Rights Act of 1964 and related statutes and regulations. The Title VI Plan and its attachments include demographic assessment and a special focus on the needs of minority and low-income populations in the City of Glen Cove, populations requiring special language assistance, and residents with disabilities. In 2019, the CDA worked with other City departments on implementation of the Title VI Plan. This included providing public notice and encouraging public participation with regard to the newly adopted plan; bilingual outreach; and work in concert with the City's Department of Public Works (DPW) on the first phase of the City's Americans with Disabilities Act (ADA) Transition Plan, which will help make the City safer and friendlier for pedestrians, the elderly, and residents with disabilities. In 2021, the CDA worked with

DPW to continue implementation of the Title VI Plan. The nearly one-mile waterfront Esplanade was completed at Garvies Point with bike lanes, signage, and bike racks installed. Also in 2021, the Downtown Pedestrian Improvements project was completed in the City's Downtown Business Improvement District (BID). As a result, 28 ADA compliant curb ramps and 16 highly visible crosswalks were installed throughout the BID, which encourages multi-modal use and safety in the Downtown. NYSDOT along with CDBG funds were used to fund the project. As noted earlier, the pedestrian alleyway between City Hall and the Courthouse was rehabilitated in 2022 with stamped concrete. Additional projects are planned as funds become available.

In 2021, the CDA produced a draft Complete Streets policy for consideration by the City of Glen Cove. Complete Streets are defined as roadways that enable safe and convenient access for all users, including motorists, bicyclists, pedestrians of all ages and abilities, people with disabilities, transit and school bus riders, movers of commercial goods, seniors, and emergency responders. CDA shared the draft policy with the ADA Compliance/Complete Streets/Age-Friendly Communities Transportation Committee (which originated in the Title VI initiative and the City's Age Friendly Communities Plan) and other City Department (including DPW) for review. Following the review process, the Complete Streets Policy was presented to City Council and subsequently adopted in 2022 with widespread support. The CDA plans to present a future training on the Policy to City Boards and Commissions involved in project decision making processes, such as the Planning Board, Zoning Board, Industrial Development Agency (IDA), and CDA in 2023

The CDA has been allocated 340 Section 8 housing vouchers, at this time we have 281 in use. The wait list reopened on August 16, 2021 and we acquired 500 applications of which 475 people are currently on the waiting list. The high rents in the area make it challenging to gain new inventory apartments for lease to our program participants.

Performance Goal #3: To meet the needs of the community by working to secure state and federal funding for City and community priorities.

Performance Measurement:

In 2022, the CDA on behalf of the City continued implementation of projects with funding from state and federal agencies as follows:

Western Gateway Climate Vulnerability Assessment and Adaptation Strategies

Overview: The City has a \$50,000 NYSDEC Climate Smart Communities (CSC) grant for the Western Gateway project—a study to assess hazards and plan for the impacts of climate change on the south side of Glen Cove Creek (Shore Road / Morris Avenue / Glen Cove Avenue). The grant has a 50% local match totaling \$50,000, with \$31,940 in City salaries and \$18,060 in donated professional services by the CDA and City Attorney. GZA GeoEnvironmental of New York is providing professional planning and environmental consulting services for the Western Gateway project. GZA fee per consultant contract totals \$49,801.

Status: The Project Advisory Committee met to review the existing conditions/hazard characterization/climate vulnerability assessment report on 12-3-20. The Western Gateway public survey was live online during summer 2021. Survey results were shared with the Advisory Committee on 11-18-21. GZA developed climate resiliency strategies and strategies to reduce greenhouse gas emissions and ranked the strategies with a prioritization method; this deliverable was submitted to NYSDEC with the quarterly report on 7-27-22. A virtual Public Work Session was held on 9-21-22. The Public Work Session publicity materials, presentation (PowerPoint), and summary were submitted to NYSDEC on 10-18-22. On 10-6-22, CDA submitted a Master Grant Contract extension request to NYSDEC. On 10-18-22 CDA and DPW staff participated in a Teams meeting with GZA to discuss GZA preparation of a concept plan for tree planting at City Stadium. Next steps also include environmental review (the Western Gateway project is anticipated to be a Type II action under SEQRA), preparation of a final draft plan, plan adoption by City Council, and a Council resolution to take the CSC pledge.

Downtown BID Pedestrian Improvements

Overview: The project—funded by a Transportation Alternatives Program (TAP) and Congestion Mitigation and Air Quality Improvement Program (CMAQ) grant from FHWA administered by NYSDOT—included replacement/upgrades to 28 curb ramps and 16 crosswalks, and installation of two new curb ramps and one new crosswalk, all located on Bridge, Glen, and School Streets in the Downtown BID. The total amount of the grant is \$513,760, with a federal share of \$362,208

Status: The majority of grant funds from NYSDOR were reimbursed to the City in 2021. CDA submitted final NYSDOT estimate (including final LKMA and Macedo invoices) with closeout documentation package on 9-30-22. NYSDOT commented on final estimate and closeout package in late October and early November 2022; as of 11-16-22, CDA and LKMA have followed up on all comments from the State.

Downtown Parking Connections

Overview: Through the ESD Strategic Planning and Feasibility Studies Program, the City has been awarded a grant to conduct a Traffic Access and Feasibility Study for the proposed installation of a new one-way street connecting School Street to the Brewster Street Parking Garage. The study evaluates the potential for creating a new vehicular access to the Brewster Street Parking Garage from School Street, as well as the feasibility of providing ADA access to the garage and enhancing the existing pedestrian access from School Street to the garage. The total project cost is \$60,000. The State award amount is \$30,000 and the City has committed to a 50% match (\$30,000) of the project's grant funding. LiRo is providing professional traffic and structural engineering services for the Downtown Parking Connections Traffic Access Feasibility Study. The LiRo contract totals \$59,970.

Status: On 1-8-21, Cara Longworth of ESD gave the go-ahead for work to commence. CDA emailed fully executed Incentive Proposal to ESD on 12-9-21. Following preparation of the Preliminary Report, the City/CDA implemented the Stakeholder Outreach Plan from January to October 2022. In July 2022, LiRo provided drawings and items & quantities for pedestrian improvements at two connection points, about which CDA and DPW provided feedback on 8-10-22 (DPW/CDA are coordinating with LiRo to

ensure that pedestrian/ADA improvements are implemented in the near-term, at a minimum). LiRo submitted Final Report on 11-14-22, which is currently under review by the CDA/DPW. Construction of pedestrian/ADA accessibility improvements at south and central connection points are anticipated to be added onto DPW 2022-23 Roadway Improvement Program. Beautification Commission will be responsible for landscaping improvements. Addition of a one-way vehicular access at the north connection point may be achieved in the long-term following critical repairs to the garage and once funding becomes available.

Rehabilitation of the Morgan Park Seawall

Overview: Through the DASNY State and Municipal (SAM) Facilities Program (SAM #21566), the City has a grant to structurally restore the seawall at Morgan Memorial Park. The State funding amount is \$250,000 for construction, with a local match totaling \$300,000 (\$100,000 for engineering/inspection, plus \$200,000 for construction). Budget totals \$550,000 (Mike Piccirillo correspondence with Mayor confirmed total project budget of \$550,000). LiRo is providing engineering services (proposal amount: \$83,560). The LandTek Group is the construction contractor (proposal amount: \$449,722.80).

Status: Council resolution authorizing the Mayor to execute GDA was approved on 8-24-21, and GDA was fully executed as of 9-2-21. LiRo updated design drawings/plans and specifications LiRo proposal in the amount of \$83,560 was approved at City Council meeting on 10-13-20; The LandTek Group prepared a proposal for rehabilitation of a portion of the Morgan Park seawall; a resolution authorizing the Mayor to accept the proposal was approved at the 9-27-22 Rehabilitation of the seawall and construction of a new paved pedestrian path underway as of October and November 2022, with the majority of construction anticipated to be complete by end of 2022.

Waterside Recreational Redevelopment

Overview: NYSDOS awarded the City a grant of \$600,000 (in addition to a \$300,000 match and a \$300,000 in-kind donation) to redevelop an area of approximately 7+ acres with recreational improvements, including a multi-purpose turf field. The project area includes a compost area and former incinerator site. The redevelopment of this area will provide opportunities to make Glen Cove a destination for sports and will open-up access to the waterfront. The plans include new facilities such as bleachers, concessions and bathrooms.

Status: Project is complete with final engineering plans and specifications submitted to NYSDOS, along with draft final permitting, environmental review documentation and all grant close-out paperwork. The final payment request for reimbursement was resubmitted to NYSDOS by the Executive Director in 2021 and was fully reimbursed in 2022. Grant is now closed.

Lead Service Line Replacement Program (LSLRP)

Overview: NYSDOH awarded Glen Cove a LSLRP grant in August 2019 totaling \$627,327. The State is awarding the grants to municipalities across New York State as part of an initiative to replace residential drinking water lead service lines. Walden Environmental Engineering is providing professional engineering and inspection services (Contract value = \$62,660), and Maccarone Plumbing Inc is providing construction

services (contract value is based on the number of Lead Service Lines (LSLs) identified in the City).

Status: As of 12/19/22, 3 LSLs have been identified: 2 LSL upgrades have been completed (Valentine St, and Duck Pond Rd), and the remaining 1 LSL (Tower Rd) is being coordinated. The City is investigating if the other homes in the Tower Rd neighborhood also contain LSLs.

Rehabilitation of East Island Bridge Tidal Gates & Dosoris Pond

Overview: The City received \$695,160 in Water Quality Improvement Project (WQIP) Program grant funding (with up to \$304,890 in matching funds) from the NYSDEC. The primary capital improvements being designed as part of this project are rehabilitation of the bridge tidal gates, limited structural improvements to the bridge and wingwalls as well as green infrastructure improvements near the bridge, Dosoris Pond and on the south side of Prybil Beach. Some of the green infrastructure improvements include the addition of native plants and bioswales. Lockwood, Kessler & Bartlett (LKB) is the City's consultant on the project.

Status: Construction is now complete and project closeout documentation was received 2/2/22. The last reimbursement request was sent on 7/13/22 and has been received. A site visit of the washed-out plantings took place in September - as a result, the Engineer has recommended a portion of the plants be replanted, which RJ has tentatively agreed to. In April 2022, the City Council passed a resolution to remove a section of fencing on City property closest to the bridge, which was installed as part of the project. The removal of the portion of fence was completed during the summer and signage was installed in October 2022.

Rehabilitation of Brewster Street Garage (\$500k grant project)

Overview: The City has \$500,000 grant from DASNY for structural repairs of the Brewster St Garage (repair of spalling concrete and damaged rebar on the roof of the north of the garage, along with waterproofing). The project as bid included the north side of the garage, with the south side to be addressed as budget allows. The grant budget covers \$50,000 towards engineering and \$450,000 towards construction. Per a City Council resolution passed on June 25, 2019, the City has executed an agreement with Hirani for engineering, design, and construction inspection services in an amount not to exceed \$50,000.00. Following a public bid, construction was awarded to City Restoration and Maintenance in an amount not to exceed \$450,000 on March 23, 2021.

Status: Contract work was completed on 12/15/21 by City Restoration and Maintenance. In 2022, CDA continued to process and receive reimbursement of all grant fund expended to-date. There is \$22,935.00 in remaining grant funding that is approved by DASNY to pay for additional construction work in the garage. The scope for this work is being developed and is anticipated to take place in 2023. A contract extension from DASNY has been received through May 22, 2024 .

Fire Dept. Emergency Equipment Project

Overview: The City has submitted a \$250,000 grant to DASNY for the purchase of emergency equipment for the Fire Department.

Status: Fully executed GDA was received on 5/26/22 following City Council approval on 5/10/22. Purchases are now eligible to be made by the Fire Dept.

Animal Shelter Dog Isolation Unit and Run Project

Overview: City has a \$50,000 DASNY grant (with \$13,500 local match) to construct dog isolation units and runs at the Animal Shelter, intended to quarantine sick or new dogs from healthy dogs. CDA working with DPW to coordinate project engineering.

Status: The Grant is now closed out – the second and last reimbursement was received on 8/1/22. The project was completed as of December 2022.

Seaman Road Well Station

Overview: The City has a capital improvements project planned to rehabilitate Seaman Road Station, a public water supply station. City received a \$3 million WIIA grant from Environmental Facilities Corporation (EFC) for this estimated \$4.94 million project and anticipates another \$250k grant award towards the project from DASNY. The project was bid over the summer of 2020, and 3 contractors were approved (GC-RJ Industries, Plumbing-Benson and Electrical-Eldor). The GDA for the project DASNY funding was approved at the June 23, 2021 City Council meeting.

Status: Construction on the well was ongoing throughout 2022. The DASNY grant is now closed out - the first and last reimbursement was received on 8/16/22. The WIIA grant is still be used to pay down the project, however the EFC is withholding the last 25% until project completion. In May, the well collapsed and was deemed unsalvageable. The re-drilling of the new well began in late November and is expected to take 3 months. The new project completion date is June/July 2023.

Nancy Court Pump Station

Overview: The City will receive \$1,000,000 through the US EPA STAG program to rehab the Nancy Court Pump Station. Work includes raising the existing well above grade, demolishing the existing well vault, lining the existing well, installing a prefabricated concrete building over the well, and performing miscellaneous electrical improvement.

Status: EPA Grant funding has been allocated for this project, but an award letter has not been received (expected sometime in early 2023). The EPA application was submitted 11/30/22. The CDA has drafted a bid book and contract which is currently being reviewed by DPW, Purchasing, and the Project Engineer (D&B) before its release.

Duck Pond Rd Well Station

Overview: The City will receive 1) \$3,000,000 from the EFC WIIA program, and 2)~\$3,452,972 in federal appropriations, to purchase and install a new Packed Tower Aeration System (PTAS) and permanent generator for the Duck Pond Rd Well Station.

Status: EFC WIIA - The City is waiting to receive a grant contract for the EFC WIIA award (an award letter was already issued). EPA STAG GRANT - The City received word from Senator Schumer's office that this funding will be included in the Senate federal appropriations bill. The project was already included in the House federal appropriations bill. The City expects it to be funded through the EPA STAG program. The construction bid is targeted for release 2023, construction anticipated to

begin in 2024. The Project Engineer (D&B) is currently working on preliminary engineering for the project.

Fire Dept. Vehicle Project

Overview: The City has submitted a \$75,000 DASNY grant (\$50,000 from DASNY and \$25,000 local match) to purchase an emergency vehicle (2021 Chevy Tahoe purchased in 2021)

Status: Project/grant complete. The first and last reimbursement request (for the full grant amount \$50,000) was received 4/7/22.

In 2022, the CDA on behalf of the City processed new grant paperwork through DASNY for the following projects:

Fire Dept. Emergency Equipment Project

Overview: CDA submitted a \$250,000 grant to DASNY for the purchase of emergency equipment for the Fire Department.

Status: Fully executed GDA was received on 5/26/22. Purchases are now eligible to be made by the Fire Dept.

Police Dept. Vehicles

Overview: The Police Department submitted a \$250,000 grant to DASNY for the purchase and replacement of five (5) patrol vehicles for the Police Department. The City will be contributing approximately \$61,613 in match to the grant.

Status: The CDA received the draft GDA from DASNY on 11/17/22. Following review, the City Council approved a resolution to execute the GDA on 12/13/22. A required Grantee Questionnaire was submitted by the CDA to DASNY on 12/15/22. The GDA will be executed once DASNY send the final CDA in the DocuSign system for the Mayor's signature.

In 2022, the CDA on behalf of the City helped procure the following **Community Revitalization Program (CRP)** funding from the Nassau County Legislative branch.

- \$77,127 for **Glen Cove Fire Dept. Turn-out Gear-** Waiting the IMA from Nassau County.
- \$20,000 for the **BID Alleyway** project-the CDA submitted all grant reimbursement materials to Nassau County on 2/11/22. Additional documentation was submitted by the CDA to Nassau County on 5/19/22.

In 2022, the CDA pursued opportunities through the Federal Infrastructure Bill (Earmark) and EFC WIIA program for the City's water infrastructure capital needs, specifically:

- \$1,320,000 toward **Nancy Court Pump Station** improvements; total project cost is estimated at \$2,200,000. Applications to the Offices of Suozzi, Gillibrand, and Schumer were submitted during the summer and subsequently included in appropriations bills (still pending). The WIIA application was submitted

11/18/2021. This funding was appropriated by Congress in 2022, the award letter is pending.

- \$6,452,972 toward **Packed Tower Aeration System (PTAs) at the Duck Pond Road Station Wells 30, 31, and 32**; total project cost is estimated at \$16,300,000. The \$3,000,000 WIIA application was submitted 11/18/2021 and awarded in 2022. Approximately \$3,452,972 in federal appropriations was requested in April 2022. In December 2022, the CDA received notice that the Senate had included in the full amount in their appropriations bill. Earlier in the year, the CDA received notice that the full amount was included in the House appropriations bill.
- \$1,000,000 toward Replacement of the **Leech Circle Elevated Water Tank**. The application for federal appropriations was submitted in April 2022.

In 2022, the CDA on behalf of the City applied for the **Salt Storage** Shed project through the Consolidated Funding Application (CFA) NYSDEC WQIP. The requested funding amount is \$233,332 with a \$166,666 match. As of December 2022, the application is pending.

The CDA submitted a \$4.5M request for the **New York Forward (NYF)** program to the Long Island Regional Economic Development Council (LI REDC) on 9/22/22. The NYF program provides funding toward the revitalization of downtowns and promotion of economic development. On 10/26/22, the CDA along with the Mayor and Deputy Mayor participated in a presentation and interview with the LI REDC. The application remains pending.

Finally, in June 2022, the CDA applied for a \$12,000 grant from the TD Bank Tree Days Program for **Tree Plantings at Morgan and Donahue Parks**. The grant was awarded and the planting event took place on 10/13/22 with TD Bank volunteers and City/CDA staff. Final work was completed by DPW workers on 10/20/22. The full grant amount was expended and reimbursed.

Finally, the CDA continues to administer the **Reconstruction of Herb Hill/Garvies Point Road** :

As of late spring 2020, the project was fully completed, transforming the one mile, degraded and inadequate roadway into a corridor for the Waterfront, with new pedestrian sidewalks; sanitary sewer, water, telecommunications, electrical utilities; and stormwater management infrastructure. In addition, the roadway was elevated, with utilities relocated underground, providing resiliency measures for major storm events. Funding for the road project will be provided by NYSDOT, \$6.8 million and \$2.5 million by Empire State Development. The balance of the funding will be paid from bond proceeds totaling \$15,942,847 for the road. Due to escalation caused by project delays and cost increases resulting from the requirements imposed by the NYSDEC and water management issues, the City worked with the IDA, GCLEAC, and RXR to make up to approximately

\$13.7M available from the Public Amenities account to the City account for the Road project, as needed. This was memorialized in several agreements executed between the parties, including the First Amendment to the Trust Indenture, PIF Agreement, and Road Agreement. As of the end of 2021, approximately \$7,534,194 was transferred to the City account from the Public Amenities account for the road. Approximately \$28,904,142 has been spent on the road construction, with the final payment for construction being held due to a restraining notice and subpoena related to the contractor. NYSDOT has been notified by the CDA of the situation. As of the end of 2022, approximately \$6,847,986 has been reimbursed by NYSDOT for the project (full reimbursement). During 2021, ESD Board approval for the grant reimbursement was received; the Grant Disbursement Agreement was reviewed and executed; and the CDA responded to numerous ESD audit requests. The full \$2,500,000 grant reimbursement from ESD was received in December 2021 closing out the grant. The CDA received approval for all project close-out materials for NYSDOT submitted in 2021. Final construction payment issues were resolved and the CDA received the final payment of \$425,468 from NYSDOT on 11/2/22. NYSDOT project close-out is complete. The project is closed with the City pending NYSDEC fees received on 11/4/22. The CDA/City is in the process of disputing these fees.

CDA is administering approximately \$39 million in grant funding on behalf of the City of Glen Cove.

Performance Goal #4: *To cultivate community trust and engagement by operating in a transparent and easily accessible manner.*

Performance Measurement: The CDA has achieved this goal in 2022 by keeping the residents of Glen Cove informed of ongoing projects and addressing any concerns that they may have through monthly CDA board meetings, City Council meetings that are open to the public, Inter-Agency Council meetings, Business Improvement District (BID) board meetings and press releases. The CDA's website is kept up to date with current information about projects and meetings. The CDA management is easily accessible and promotes an open-door policy whereby residents, employees and board members are encouraged to speak to the Executive Director and the Chairman about any concerns, suggestions or comments they may have. The Executive Director holds a weekly meeting with the Mayor and reports monthly to the Board members and Chairman on all projects of the Agency. This information is disseminated by the Board and Chairman and posted on the Agency's website.

Performance Goal #5: *To meet the needs of the residents of the City of Glen Cove by supporting local public service agencies and programs.*

Performance Measurement: The CDA successfully reached this goal in 2022 by allocating \$50,500 of its CDBG funding to the City of Glen Cove Public Service agencies to fund their programs. Public comments regarding selection of these programs are welcome and received during public hearings advertised in the local paper on an annual basis. These programs directly affect the residents of Glen Cove in a positive manner. The CDA has continued its Residential Rehabilitation program directed to assisting low/moderate income Senior Residents and/or disabled individuals in repairing their

homes. There were four applicants in 2022 however due to Covid-19 the process has been prolonged for completion of projects that were weatherization in nature (boiler, siding, roof). The CDA and City recognizes the need for affordable housing for our seniors, first time home buyers and low/moderate income residents. The CDA continues its efforts for affordable housing and continues to work with Long Island Housing Partnership, (“LIHP”) and Nassau County for technical assistance and funding assistance on housing projects. The CDA Director works closely with the Downtown Business Improvement to promote and foster economic development in the City’s Downtown and secured funding through the Community Development Block Grant (CDBG) for a kiosk system to navigate visitors from the municipal parking garages to areas of interest and public buildings. The CDBG funding also enabled the City to procure and install wayfinding signage to navigate visitors from the waterfront district to the downtown areas of interest and public buildings.

Performance Goal #6: Work with City of Glen Cove Building Department to assist local businesses in signage and facade improvements through commercial rehabilitation funding program to eliminate blight and improve economic development of the commercial business district.

Performance Measurement: The CDA has contacted numerous new businesses and existing businesses who have worked with the building department on major renovations to their commercial façade of the storefront in the downtown area in 2022. The CDA awarded a total of \$45,000.00 in 2022 to two-storefronts that were combined into one commercial façade rehabilitation project. As of December 2022, \$25,857.00 was expended to four businesses consisting of signage installation and façade rehabilitation. The façade rehabilitation project took two storefronts and combined into one expanded dining establishment. The CDA Executive Director is a member of the BID board of directors and continually reminds the local businesses of funding availability for signage and commercial façade rehabilitation.

Adopted by GC-CDA board on 3-28-23

**Glen Cove Community Development Agency
2022 Confidential Evaluation of Board Performance
SUMMARY: 7 out of 7 members responded**

Criteria	Agree	Somewhat Agree	Somewhat Disagree	Disagree
Board members have a shared understanding of the mission and purpose of the Authority.	7			
The policies, practices and decisions of the Board are always consistent with this mission.	7			
Board members comprehend their role and fiduciary responsibilities and hold themselves and each other to these principles.	7			
The Board has adopted policies, by-laws, and practices for the effective governance, management and operations of the Authority and reviews these annually.	7			
The decisions made by Board members are arrived at through independent judgment and deliberation, free of political influence, pressure or self-interest.	7			
Individual Board members communicate effectively with executive staff so as to be well informed on the status of all important issues.	7			
Board members are knowledgeable about the Authority's programs, financial statements, reporting requirements, and other transactions.	7			
The Board meets to review and approve all documents and reports prior to public release and is confident that the information being presented is accurate and complete.	7			
The Board knows the statutory obligations of the Authority and if the Authority is in compliance with state law.	7			
Board and committee meetings facilitate open, deliberate and thorough discussion, and the active participation of members.	7			
Board members have sufficient opportunity to research, discuss, question and prepare before decisions are made and votes taken.	7			
Individual Board members feel empowered to delay votes, defer agenda items, or table actions if they feel additional information or discussion is required.	7			
Board members demonstrate leadership and vision and work respectfully with each other.	7			
The Board sets clear and measurable performance goals for the Authority that contributes to accomplishing its mission.	7			

Name of Authority: Glen Cove Community Development Agency

**The Glen Cove CDA Governance Committee reviewed above responses and the full board adopted the report at the 3-28-2023 board meeting.*