

The Glen Cove Community Development Agency held a regularly scheduled board meeting via Microsoft Teams on Tuesday, March 23, 2021. The Chairman called the meeting to order at 6:05PM and the following members were present:

CDA BOARD MEMBERS:

Chairman Tenke
Vice Chairman Vincent Hartley
Francine Koehler
Rev. Roger Williams (late)
Tony Jimenez (late)
Koorosh Leibowitz
Dr. Danielle Willis

ALSO PRESENT:

Ann S. Fangmann, AICP – Executive Director
Margo Zoldessy, Chief Financial Officer
Camille Byrne, Secretary

The Secretary reported that the notice of meeting (via Microsoft Teams) was served in accordance with the CDA by-laws and Open Meetings Executive Order 202.79.

MINUTES:

Chairman Tenke made a motion to adopt the minutes of the CDA meeting held March 9, 2021 and asked for a second. The motion was seconded by Vice Chairman Hartley. Motion carried as follows:

CDA MEMBERS

Timothy Tenke, Chairman
Vincent Hartley, Vice Chairman
Anthony Jimenez
Francine Koehler
Koorosh Leibowitz
Rev. Roger Williams
Dr. Danielle Willis

VOTING

AYE
AYE
Not present for vote
AYE
Abstain
Not present for vote
AYE

EXECUTIVE DIRECTOR REPORT:

Ms. Fangmann advised the members that the CDBG activities approved by the board 3/9/21 are being voted on later this evening by the City Council as well as the Glen Cove Section 8 Housing Choice Voucher Program amended annual plan for FY2021.

FINANCE REPORT:

Ms. Zoldessy provided the members with an in-depth overview of the draft financial statements for 2020 which were reviewed by the Finance Committee on March 18th.

UNFINISHED BUSINESS:

The board members who have not returned their oath of office cards or signed the oath of office book in the City Clerk's office are reminded to make an appointment to do so, as City Hall remains closed to the public due to COVID.

NEW BUSINESS:

The Governance Committee met on February 9th to review the draft agency accomplishments report as well as the summary of the board member evaluation questionnaire. The accomplishments report was distributed to the members prior to this meeting and the members reaffirmed the Agency's mission statement as well as reviewed the Agency's accomplishments as per each of the Agency's goals. The Finance Committee met on March 18th to review the draft financial statements which were distributed to the members prior to this meeting. Ms. Zoldessy provided the members with an overview of the draft financial statements report. The Agency accomplishments reporting is included in the draft financial statements.

Chairman Tenke thanked both Ms. Fangmann and Ms. Zoldessy for their detailed explanation of both the accomplishments report and financial statements and asked the members if they had any further questions.

Chairman Tenke made a motion to adopt Resolution 7(a) and 7(b):

RESOLUTION:

7(a):Resolution of the Glen Cove CDA approving the 2020 Annual Goals and Accomplishments Report for submission to NYS ABO on or before March 30, 2021.

7(b) Resolution of the Glen Cove CDA approving the 2020 Draft Financial Statements for submission to NYS ABO on or before March 30, 2021.

The motion to adopt resolutions 7(a) and 7(b) was seconded by Vice Chairman Hartley. The motion carried as follows:

<u>CDA BOARD MEMBER</u>	<u>VOTING</u>
Chairman Tenke	AYE
Vice Chairman Hartley	AYE
Tony Jimenez	AYE
Francine Koehler	AYE
Koorosh Leibowitz	AYE
Roger Williams	AYE
Danielle Willis	AYE

ADJOURNMENT:

There being no further business to come before the CDA board, Chairman Tenke made a motion to adjourn the meeting and asked for a second. Motion seconded by Vice Chairman Hartley. Motion carried as follows:

<u>CDA BOARD MEMBER</u>	<u>VOTING</u>
Chairman Tenke	AYE
Vice Chairman Hartley	AYE
Tony Jimenez	AYE
Francine Koehler	AYE
Koorosh Leibowitz	AYE
Roger Williams	AYE
Danielle Willis	AYE

The CDA meeting adjourned at 6:32 PM.

Respectfully Submitted,

Camille Byrne, Secretary - Glen Cove CDA

Adopted 4/27/21