

The Glen Cove Community Development Agency held a regular business meeting via Microsoft Teams on Tuesday, December 8, 2020. The Chairman called the meeting to order at 6:10PM and the following members were present:

CDA BOARD MEMBERS:

Chairman Tenke
Vice Chairman Vincent Hartley
Francine Koehler
Danielle Willis
Rev. Roger Williams

ALSO PRESENT:

Ann S. Fangmann, AICP – Executive Director
Margo Zoldessy, Finance Manager
Camille Byrne, Secretary

ABSENT:

Anthony Guagente
Tony Jimenez

The Secretary reported that the notice of meeting (via Microsoft Teams and teleconference) was served in accordance with the CDA by laws and Open Meetings Executive Order 202.79.

MINUTES:

Chairman Tenke made a motion to adopt the minutes of the CDA meeting held November 10, 2020 and asked for a second. The motion was seconded by Vincent Hartley. Motion carried as follows:

CDA MEMBERS

Timothy Tenke, Chairman
Vice Chairman Vincent Hartley
Francine Koehler
Rev. Roger Williams
Danielle Willis
Anthony Guagenti
Anthony Jimenez

VOTING

AYE
AYE
AYE
AYE
AYE
Absent
Absent

EXECUTIVE DIRECTOR/FINANCE REPORT:

The Executive Director provided the members with an update on projects and grants administered by the agency on behalf of the City, namely:

- Western Gateway virtual stakeholder meeting held 12/3/20 went well.
- Downtown Pedestrian Improvement project bids due week of 12/14/20.
- Lead Line Replacement program: Engineering proposal from Walden Environmental on City Council agenda for acceptance this evening.
- Fire Department Kitchen renovation wrapping up.
- Brewster Street Garage: Bids received and under review.
- Landlord Incentive Program has been broadly publicized; hopeful to get more apartments registered with Glen Cove Section 8 Program.

FINANCE REPORT:

The Finance Manager provided the members with an update of the budget to actual for the period January through November for CDA and April through November 2020 for Section 8.

UNFINISHED BUSINESS:

Annual board evaluation questionnaire forms were sent to all board members for completion and we request they be returned to the Secretary as soon as possible.

NEW BUSINESS:

Section 8 has a vacancy for the position of part-time housing specialist. Several resumes were received and, following an interview process, Ms. Cindy Perdikakis was found to be the most qualified applicant. Her resume was sent to the board members.

Chairman Tenke made a motion to adopt resolution 7(a) and asked for a second:

RESOLUTION:

7(a) Resolution of the Glen Cove Community Development Agency authorizing the Executive Director to hire Cindy Perdikakis as part-time housing specialist for the Section 8 Housing Choice Voucher Program.

Motion was seconded by Vincent Hartley. Motion carried as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Timothy Tenke, Chairman	AYE
Vice Chairman Vincent Hartley	AYE
Francine Koehler	AYE
Rev. Roger Williams	AYE
Danielle Willis	AYE
<i>Anthony Guagenti</i>	<i>Absent</i>
<i>Anthony Jimenez</i>	<i>Absent</i>

ADJOURNMENT:

There being no further business to come before the CDA board, Chairman Tenke made a motion to adjourn the meeting and asked for a second. Motion seconded by Vincent Hartley. Motion carried as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Timothy Tenke, Chairman	AYE
Vice Chairman Vincent Hartley	AYE
Francine Koehler	AYE
Rev. Roger Williams	AYE
Danielle Willis	AYE
<i>Anthony Guagenti</i>	<i>Absent</i>
<i>Anthony Jimenez</i>	<i>Absent</i>

The CDA meeting adjourned at 6:27 PM.

Respectfully Submitted,

Camille Byrne, Secretary - Glen Cove CDA