

The Glen Cove Community Development Agency held a regular business meeting via Microsoft Teams on Tuesday, September 22, 2020. The Chairman called the meeting to order at 6:03PM and the following members were present:

CDA BOARD MEMBERS:

Chairman Tenke
Vice Chairman Vincent Hartley
Tony Jimenez
Danielle Willis
Rev. Roger Williams

ALSO PRESENT:

Ann S. Fangmann, AICP – Executive Director
Margo Zoldessy, Finance Manager
Camille Byrne, Secretary

ABSENT:

Anthony Guagente
Francine Koehler

The Secretary reported that the notice of meeting (via Microsoft Teams and teleconference) was served in accordance with the CDA by laws and Open Meetings Executive Order 202.1.

MINUTES:

Chairman Tenke made a motion to adopt the minutes of the CDA meeting held July 28, 2020 and asked for a second. The motion was seconded by Vincent Hartley. Motion carried as follows:

CDA MEMBERS

Timothy Tenke, Chairman
Vice Chairman Vincent Hartley
Anthony Jimenez
Rev. Roger Williams
Danielle Willis
Anthony Guagente
Francine Koehler

VOTING

AYE
AYE
AYE
AYE
AYE
Absent
Absent

EXECUTIVE DIRECTOR/FINANCE REPORT:

The Executive Director provided the members with an update on projects and grants administered by the agency on behalf of the City, namely:

- GZA Consultants continuing the climate vulnerability assessment and adaptation study for the Western Gateway study area on the south side of Glen Cove Creek.
- Loop Bus on order; scheduled arrival anticipated end of 2020.
- Downtown Pedestrian Improvement project awaiting FHWA and DOT approval to move forward with release of bid.
- Lead Line Replacement program: Developing RFP for engineering services.

- East Island Bridge: Pre-bid walk through conducted 9/11 and bid opening scheduled 9/30.
- Seaman Road Well project underway. Bid results are in. Three contractors awarded contracts pending finalization of insurance documentation. Kick off meeting to be scheduled soon.
- Fire Department Flooring completed with minor punch list items being addressed.
- Fire Department Kitchen renovation progressing.
- Brewster Street Garage: Nearing completion of bidding documents for phase 2 repairs to concrete work in garage and waterproofing upper level.
- Brewster/Pulaski Street elevators: CDBG conducted RFQ for engineering services to evaluate work/cost to get two elevators (one in each garage) operational. CDA board approved Lizardos Engineering with funding through the CDBG program. Lizardos commenced the evaluation with report anticipated Fall 2020.

UNFINISHED BUSINESS:

Chairman Tenke announced that the Finance Committee (Vincent Hartley, Danielle Willis, and Anthony Guagente) met with both Margo Zoldessy and Ann Fangmann on August 26, 2020 to review both the CDA and Section 8 2021 budgets. Those budgets were sent to the entire CDA board prior to tonight’s meeting. Margo proceeded to share her screen with the attendees and conducted an overview of the budget summary with the board and both Margo and Ann provided the members with detailed information as needed.

As there was no New Business to discuss this evening and no further questions, Chairman Tenke made a motion to adopt Resolution **7(a) and 7(b)** as follows:

RESOLUTION:

7(a) - Resolution of the Glen Cove Community Development Agency adopting the CDA budget for the FYE 12/31/21.

7(b) - Resolution of the Glen Cove Community Development Agency adopting the Section 8 Housing Choice Voucher Program budget for the FYE 3/31/21.

Motion was seconded by Vincent Hartley. Motion carried as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Timothy Tenke, Chairman	AYE
Vice Chairman Vincent Hartley	AYE
Anthony Jimenez	AYE
Rev. Roger Williams	AYE
Danielle Willis	AYE
<i>Anthony Guagente</i>	<i>Absent</i>
<i>Francine Koehler</i>	<i>Absent</i>

ADJOURNMENT:

There being no further business to come before the CDA board, Chairman Tenke made a motion to adjourn the meeting and asked for a second. Motion seconded by Vincent Hartley. Motion carried as follows:

CDA MEMBERS

Timothy Tenke, Chairman
Vice Chairman Vincent Hartley
Anthony Jimenez
Rev. Roger Williams
Danielle Willis
Anthony Guagenti
Francine Koehler

VOTING

AYE
AYE
AYE
AYE
AYE
Absent
Absent

The CDA meeting adjourned at 6:30 PM.

Respectfully Submitted,

Camille Byrne, Secretary - Glen Cove CDA

DRAFT