

The Glen Cove Community Development Agency held its Annual Organizational Meeting on Tuesday, January 14, 2020 in the 1st floor conference room, City Hall, Glen Cove, NY 11542. The meeting was called to order at 6:14 p.m. and the following members were present:

CDA BOARD MEMBERS:

Chairman Tenke
Vincent Hartley
Tony Guagenti
Francine Koehler
Tony Jimenez
Roger Williams
Danielle Willis

Also Present:

Ann Fangmann, Executive Director
A. LaMorte, CFO/Assistant Secretary
M. Tyler, Legal Counsel

The Secretary reported that the notice of annual meeting was served in accordance with the CDA by laws.

Chairman Tenke welcomed back the former CDA board members who were reappointed by City Council at its January 1, 2020 meeting. He welcomed our two new members: Francine Koehler and Tony Guagenti whom the City Council appointed on January 1st to replace Danielle Fugazy-Scagliola and Gaitley Stevenson-Mathews who resigned from their CDA board position to serve on the City Council. The CDA board and staff members introduced themselves to our new members.

MINUTES:

Chairman Tenke made a motion to adopt the minutes of the CDA meeting held November 12, 2019 and asked for a second. The motion was seconded by Vincent Hartley. Motion carried as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Timothy Tenke, Chairman	AYE
Vincent Hartley	AYE
Anthony Guagenti	Abstain
Francine Koehler	Abstain
Anthony Jimenez	AYE
Roger Williams	AYE
Danielle Willis	AYE

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director, Ms. Ann Fangmann, advised all members to call or visit her anytime to discuss agency projects. She also welcomed the two new members and advised that she will reach out to set up an in-person meeting to give them with an overview of the Glen Cove Community Development Agency. Ms. Fangmann proceeded to provide all members with a brief update on projects administered by the Agency on behalf of the City.

FINANCE REPORT:

Ms. Anne LaMorte, Chief Financial Officer, distributed a summary budget (Schedule 1) for the CDA year ending 12-31-20.

UNFINISHED BUSINESS:

The Secretary asked each board member to sign oath of office cards as well as their

acknowledgement of fiduciary responsibility form in accordance with the NYS Authorities Budget Office. She asked the members to visit the City Clerk's office, Mr. Gaspare Tumminello, to sign the City's Oath of Office Book.

NEW BUSINESS:

Chairman Tenke announced that this evening's meeting is to appoint officers of the board, form committees and other administrative business.

RESOLUTIONS:

Chairman Tenke made a motion to adopt resolutions 7a, 7b, 7c, 7d and 7e and asked for a second.

7a) Resolution to appoint the following officers of the CDA for one-year term 1/1/20 through 12/31/20:

Vincent Hartley	Vice Chairman/Treasurer/Ethics Officer
Ann Fangmann	Executive Director/Contracting Officer
Anne LaMorte	CFO/Assistant Secretary
Camille Byrne	Secretary/Records Management Officer

7b) Resolution to appoint the following members to the Audit/Finance Committee for one-year term 1/1/20 through 12/31/20: Vincent Hartley (Committee Chairman), Danielle Willis, Tony Guagente.

7c) Resolution to appoint the following members to the Governance Committee for one-year term 1/1/20 through 12/31/20: Tim Tenke (Committee Chairman), Anthony Jimenez and Rev. Roger Williams.

7d) Resolution to adopt the 2020 CDA meeting schedule (distributed to the members).

7e) Resolution authorizing the continuation of the use of New York State Archives Retention and Disposition schedule MI-1 for management of the Agency's records.

The motion to adopt CDA resolutions 7a, 7b, 7c, 7d and 7e was seconded by Vincent Hartley. Motion carried by a roll call of the CDA members as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Timothy Tenke, Chairman	AYE
Vincent Hartley	AYE
Anthony Guagenti	AYE
Francine Koehler	AYE
Anthony Jimenez	AYE
Roger Williams	AYE
Danielle Willis	AYE

As there was no further business to come before the board, the Chairman made a motion to adjourn the meeting. The motion was duly seconded by Vincent Hartley. Motion carried and the meeting was adjourned at 6:25 p.m.

Respectfully Submitted,

Camille Byrne, Secretary-CDA