

The Glen Cove Community Development Agency held a regularly scheduled Board meeting on Tuesday, September 24, 2019 in the 2nd floor conference room, City Hall, Glen Cove, NY 11542. The meeting was called to order at 6:05 p.m. and the following members were present:

CDA Board:

Timothy Tenke, Chairman
Vincent Hartley, Vice Chairman
Anthony Jimenez
Danielle Fugazy-Scagliola
Gaitley Stevenson-Mathews
Danielle Willis

Also Present:

A. Fangmann, Executive Director
A. LaMorte, CFO/Assistant Secretary
C. Byrne, Secretary
M. Tyler, Legal Counsel

Absent:

Rev. Roger C. Williams

The Secretary reported that the notice of meeting was served in accordance with the CDA by- laws.

MINUTES:

Chairman Tenke made a motion to adopt the minutes of the CDA meeting held June 25, 2019 and asked for a second. The motion was seconded by Vincent Hartley. Motion carried as follows:

CDA MEMBERS

Timothy Tenke, Chairman
Vincent Hartley, Vice Chairman
Danielle Fugazy-Scagliola
Anthony Jimenez
Gaitley Stevenson-Mathews
Rev. Roger C. Williams
Danielle Willis

VOTING

AYE
AYE
AYE
AYE
AYE
Absent
AYE

EXECUTIVE DIRECTOR'S REPORT:

Ms. Fangmann provided the members with an Agency update. Highlights as follows:

- CDBG: 45th year (9/1/19 – 8/31/20) award letter received from Nassau County in the amount of \$415 thousand - approving all activities included in the CDA's application.
- CDA is currently working with two applicants on the residential rehabilitation program, following a press release issued by the Mayor's office announcing available funding.
- CDA has received inquiry about Commercial Façade Rehabilitation grant funding from owner of 210 Glen St. shopping center who is working with an architect on improvements to the shopping center. CDA will meet with the owner once building department plans have been approved to discuss which components of the project could be eligible for the grant. The Executive Director will keep the board apprised on this matter. A suggestion from the CDA board was to suggest that components of the project such as decorative lighting and hanging baskets/landscaping be uniform with the Downtown Business Improvement District. Members of the BID board (Ann Fangmann and Danielle Fugazy-Scagliola) will discuss with the architect who is also a member of the BID board.
- Ms. Fangmann updated the members on various projects and grants being administered by the CDA on behalf of the City.

UNFINISHED BUSINESS:

- Ann LaMorte reported that the Agency’s Finance Committee met on 8/27/19, reviewing the investment procedure, procurement procedure and Agency’s budget for CDA and Section 8. The budget was mailed to all board members and a summary sheet was included in board packets this evening. The board had no further questions concerning the budget.

NEW BUSINESS:

- The CDA received a letter from the NYS-ABO to ensure that the Agency’s “Whistleblower” policy is consistent with Public Authorities Law 2857 adding a clause concerning “Action by an authority”. Legal Counsel, Milan Tyler, advised the board that the ABO has made this request to most Public Authorities. The CDA policy was amended and restated to reflect this language and included in the board member packets.
- The CDA has not updated its expense report policy since 2009. Amendments to the CDA Travel and Meal Policy were included to make the policy consistent with the IDA and GCLEAC Travel and Meal Policy and included in board member packets.

Resolutions:

Chairman Tenke made a motion to adopt resolution 7(a) and asked for a second:

7(a) Resolution of the Glen Cove CDA adopting the CDA budget for fiscal year ending 12/31/20.

The motion was seconded by Vincent Hartley. Motion carried as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Timothy Tenke, Chairman	AYE
Vincent Hartley, Vice Chairman	AYE
Danielle Fugazy-Scagliola	AYE
Anthony Jimenez	AYE
Gaitley Stevenson-Mathews	AYE
<i>Rev. Roger C. Williams</i>	<i>Absent</i>
Danielle Willis	AYE

Chairman Tenke made a motion to adopt resolution 7(b) and asked for a second:

7(b) Resolution of the Glen Cove CDA adopting the Section 8 budget for fiscal year ending 3/31/20.

The motion was seconded by Vincent Hartley. Motion carried as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Timothy Tenke, Chairman	AYE
Vincent Hartley, Vice Chairman	AYE
Danielle Fugazy-Scagliola	AYE
Anthony Jimenez	AYE
Gaitley Stevenson-Mathews	AYE
<i>Rev. Roger C. Williams</i>	<i>Absent</i>
Danielle Willis	AYE

Chairman Tenke made a motion to adopt resolution 7(c) and asked for a second:

7(c) Resolution of the Glen Cove CDA adopting the amended and restated Whistleblower Policy.

The motion was seconded by Vincent Hartley. Motion carried as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Timothy Tenke, Chairman	AYE
Vincent Hartley, Vice Chairman	AYE
Danielle Fugazy-Scagliola	AYE
Anthony Jimenez	AYE
Gaitley Stevenson-Mathews	AYE
<i>Rev. Roger C. Williams</i>	<i>Absent</i>
Danielle Willis	AYE

Chairman Tenke made a motion to adopt resolution 7(d) and asked for a second:

7(d) Resolution of the Glen Cove CDA adopting the amended and restated Travel and Meal Policy.

The motion was seconded by Vincent Hartley. Motion carried as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Timothy Tenke, Chairman	AYE
Vincent Hartley, Vice Chairman	AYE
Danielle Fugazy-Scagliola	AYE
Anthony Jimenez	AYE
Gaitley Stevenson-Mathews	AYE
<i>Rev. Roger C. Williams</i>	<i>Absent</i>
Danielle Willis	AYE

Chairman Tenke invited the CDA board members to join the IDA following the meeting to listen to a presentation by RXR on the status of both the Village Square and Garvies Point projects.

Adjournment:

As there was no further business to come before the CDA Board, Chairman Tenke made a motion adjourn the meeting. The motion was seconded by Vincent Hartley. Motion carried as follows and the meeting was adjourned at 6:30PM.

Respectfully submitted,

Camille Byrne, Secretary
Glen Cove Community Development Agency