

The Glen Cove Community Development Agency held its regularly scheduled business meeting on Tuesday, October 23, 2018 in the 2nd floor conference room, City Hall, Glen Cove, NY 11542. The meeting was called to order at 6:05p.m. and the following members were present:

Timothy Tenke, Chairman
Vincent Hartley
Lindsay Anderson
Anthony Jimenez (late)
Gaitley Stevenson-Mathews
D. Willis

Also Present:

A. Fangmann, Executive Director
A. LaMorte, CFO/Assistant Secretary
C. Byrne, Secretary
S. Tsakis, Executive Director - Glen Cove Youth Bureau
J. Yonick, Youth Program Coordination - Glen Cove Youth Bureau

Absent:

Luis Vasquez

The Secretary reported that the notice of meeting was served in accordance with the CDA by laws.

MINUTES:

Chairman Tenke made a motion to adopt the minutes of the CDA meeting held September 25, 2018 and asked for a second. The motion was seconded by Vincent Hartley. Motion carried as follows:

CDA MEMBERS

Timothy Tenke, Chairman
Vincent Hartley
Lindsay Anderson
Anthony Jimenez (not present for voting)
Gaitley Stevenson-Mathews
Luis Vasquez
Danielle Willis

VOTING

AYE
AYE
AYE
AYE
Absent
AYE

EXECUTIVE DIRECTOR'S REPORT:

The Chairman suggested we defer the Executive Director's report and invite our guests from the Youth Bureau to present the board members with an overview of the Summer Youth Employment Program which is partially funded by the Community Development Block Grant.

Spiro Tsakis, Executive Director of the Glen Cove Youth Bureau, and Jacki Yonick, Youth Program Coordinator, were invited to meet the CDA board members and provide an overview of their program. The board members gained a keen perspective of the program, were given an opportunity to ask questions and expressed their gratitude for this worthwhile mentoring program of the City's youth.

UNFINISHED BUSINESS:

Ann Fangmann updated the board members on the hiring process of the Part-time Housing Specialist for Section 8. Advertising of the position produced a healthy response of resumes which were vetted and a final list of qualified applicants was reviewed by Fred Moore and Angelina Curcio of the Section 8 department. Ms. Johnnah Jarrell was found to be the most qualified and came to us with glowing recommendations. She was amenable to the hourly wage and part-time schedule and available for immediate hire. It was further explained that although her official board approval was not rendered until this evening, the Chairman and the Finance Committee were consulted earlier in the month and it was decided to start Johnnah shortly thereafter with the 180 day probationary period, subject to board approval.

NEW BUSINESS:

The Chairman informed the members that the CDA will need to adopt the New York State Sexual

Harassment Policy as the City did at its last Council meeting. New York State has provided a model policy and procedures for filing a complaint on the matter which is attached to the resolution along with a complaint form. Member Stevenson-Matthews emphasized that the training be inclusive of the LGBTQ community which was affirmed by the entire board.

RESOLUTIONS:

Chairman Tenke asked for a motion to adopt resolution 7(a) and 7(b).

7(a) Resolution of the Glen Cove Community Development Agency hiring Johnnah Jarrell as Part-time Housing Specialist for the Section 8 Housing Choice Voucher Program, effective October 9, 2018.

7(b) Resolution of the Glen Cove Community Development Agency adopts a Sexual Harassment Policy for the GC-CDA as per attached policy/procedure model recommended by New York State.

The motion to adopt CDA resolution 7(a) and 7(b) was seconded by Vincent Hartley. Motion carried by a roll call of the CDA members as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Timothy Tenke , Chairman	AYE
Vincent Hartley	AYE
Lindsay Anderson	AYE
Anthony Jimenez	AYE
Gaitley Stevenson-Matthews	AYE
<i>Luis Vasquez</i>	<i>Absent</i>
Danielle Willis	AYE

Ann Fangmann provided the members with an update on projects being administered by the Agency, namely: Herb Hill/Garvies Point Road construction, Garvies Point Waterfront Redevelopment project, Glen Cove Senior Center Boiler Replacement bid, Brownfield Opportunity Area Step III Implementation and Waterside Recreation planning.

As there was no further business to come before the board, the Chairman made a motion to adjourn the meeting. The motion was duly seconded by Vincent Hartley. Motion carried and the meeting was adjourned at 6:50 p.m.

Respectfully Submitted,

Camille Byrne, Secretary-CDA