

The Glen Cove Community Development Agency held its regularly scheduled business meeting on Tuesday, June 26, 2018 in the 2<sup>nd</sup> floor conference room, City Hall, Glen Cove, NY 11542. The meeting was called to order at 6:07p.m. and the following members were present:

Timothy Tenke, Chairman  
Vincent Hartley  
Lindsay Anderson  
Anthony Jimenez  
Gaitley Stevenson-Mathews  
D. Willis

**Also Present:**

A. Fangmann, Executive Director  
A. LaMorte, CFO/Assistant Secretary

**Absent:**

Luis Vasquez

The Assistant Secretary reported that the notice of meeting was served in accordance with the CDA by laws.

**MINUTES:**

Chairman Tenke made a motion to adopt the minutes of the CDA meeting held April 24, 2018 and asked for a second. The motion was seconded by Vincent Hartley. Motion carried as follows:

<b><u>CDA MEMBERS</u></b>	<b><u>VOTING</u></b>
Timothy Tenke , Chairman	AYE
Vincent Hartley	AYE
Lindsay Anderson	AYE
Anthony Jimenez	AYE
Gaitley Stevenson-Mathews	AYE
Danielle Willis	AYE
<i>Luis Vasquez</i>	<i>Absent</i>

**EXECUTIVE DIRECTOR'S REPORT:**

Ann Fangmann provided the members with an update on projects being administered by the Agency.

**UNFINISHED BUSINESS:**

Ms. Fangmann reminded the members of board resolution adopted in February 2018 authorizing the Agency to enter into an agreement with H2M for professional engineering services for the Glen Cove Senior Center Heating System Upgrades. She informed the members that, during a recent meeting with H2M at the Senior Center, it was determined that a formal asbestos survey should be conducted to ensure there is no asbestos that could be disturbed during the boiler demolition phase of construction. H2M submitted a proposal to have a NYS Department of Labor certified asbestos inspector to conduct an inspection of the project areas for suspect asbestos containing materials and collect representative bulk samples for asbestos analysis. The cost of this service is \$2,100.00 and this evening the CDA board members will be asked to approve a contract amendment with H2M to reflect the cost of this inspection survey.

**NEW BUSINESS:**

Ms. Fangmann provided the members with a brief history of how the Glen Cove Senior Center is on the Agency's books as the owner and, as such, the property must be appraised to be added onto the Agency's books and then the CDA will enter in a lease agreement with the City of Glen Cove on the property. An RFP was released for appraisal services April 19, 2018 and the CDA received six (6) responses. CDA Board resolution will be sought this evening to approve the lowest responsible bidder for appraisal services.

**RESOLUTIONS:**

Chairman Tenke asked for a motion to adopt resolution 7(a). Vice Chairman Hartley made a motion to adopt resolution 7(a):

7(a) Authorizing the Executive Director to engage the services of R.D. Geronimo Ltd. Real Estate Advisory Services to conduct a market value appraisal of the Glen Cove Senior Center property located at 130 Glen St., Glen Cove, NY 11542 for purposes of adding the valuation of the property to the Agency's books at a cost of \$3,450.00.

The motion to adopt CDA resolution 7(a) was seconded by Danielle Willis. Motion carried by a roll call of the CDA members as follows:

<b><u>CDA MEMBERS</u></b>	<b><u>VOTING</u></b>
Timothy Tenke , Chairman	AYE
Vincent Hartley	AYE
Lindsay Anderson	AYE
Anthony Jimenez	AYE
Gaitley Stevenson-Mathews	AYE
Danielle Willis	AYE
<i>Luis Vasquez</i>	<i>Absent</i>

Chairman Tenke asked for a motion to adopt resolution 7(b). CDA member, Stevenson-Mathews, made a motion to adopt resolution 7(b):

7(b) Authorizing the Executive Director to execute a contract amendment with H2M in the amount of \$2,100.00 to have a NYS Department of Labor certified asbestos inspector to conduct an inspection of the Glen Cove Senior Center Heating System project areas for suspect asbestos containing materials and collect representative bulk samples for asbestos analysis.

The motion to adopt CDA resolution 7(b) was seconded by Tony Jimenez. Motion carried by a roll call of the CDA members as follows:

<b><u>CDA MEMBERS</u></b>	<b><u>VOTING</u></b>
Timothy Tenke , Chairman	AYE
Vincent Hartley	AYE
Lindsay Anderson	AYE
Anthony Jimenez	AYE
Gaitley Stevenson-Mathews	AYE
Danielle Willis	AYE
<i>Luis Vasquez</i>	<i>Absent</i>

As there was no further business to come before the board, the Chairman made a motion to adjourn the meeting. The motion was duly seconded by Vincent Hartley. Motion carried and the meeting was adjourned at 6:33 p.m.

Respectfully Submitted,



Anne LaMorte, Assistant Secretary-CDA



**ENTERED**  
9-25-18