

ADDENDUM #1

**EXTENSION OF SUBMISSION DEADLINE &
ANSWERS TO PROPOSERS' REQUESTS FOR INFORMATION**

REQUEST FOR PROPOSALS

Design and Engineering Services for Rehabilitation
of East Island Bridge Tidal Gates and Dosoris Pond

City of Glen Cove Department of Public Works
9 Glen Street
Glen Cove, New York 11542

New York State Department of Environmental Conservation
#C00520GG

Extension of Submission Deadline:

Please note that the submission deadline for this Request for Proposals (RFP) is hereby extended to on or before Wednesday, September 12, 2018 by 3:00pm EST. Submit proposals to Department of Public Works, City Hall, 9 Glen Street, Glen Cove, NY, 11542, attention: Louis Saulino, P.E., Director of Public Works, per the submission requirements detailed in Section 6 of the RFP document.

Answers to Proposers' Requests for Information:

Questions submitted by proposers to Louis Saulino, Director of Public Works, Glen Cove Department of Public Works, prior to the due date of 5:00pm on August 20, 2018 are listed below, as well as the City's responses.

Q: Does the project entail the replacement of the existing tidal gates?

A: Yes. As described on page 10 of the feasibility study, entitled "Feasibility Study-Rehabilitation of East Island Bridge Tidal Gates and Dosoris Pond", the existing tide gate chain and hardware must first be removed and new timber or composite material gate structures must be installed. New chains and hardware must be purchased and installed. Lateral support angles must be cleaned and re-coated, and general repairs to the concrete support beam are required. Additional structural measures for rehabilitation of the bridge are included in the project Scope of Work, as detailed in the feasibility study.

Q: What minimum and maximum water levels should the gates be designed for?

A: The selected Engineer will be expected to make such calculations.

Q: Is the surveyor required to be union or are non-union surveyors acceptable?

A: Union crews are not required for the survey.

Q: What is the construction budget for the project?

A: The anticipated construction cost for improvements is \$820,000.00.

Q: Where can I access the feasibility study for the project?

A: The feasibility study for the project, entitled “Feasibility Study- Rehabilitation of East Island Bridge Tidal Gates and Dosoris Pond”, is available electronically at the following link:

https://www.dropbox.com/s/jp6xz0cf3e1ea0k/City%20of%20Glen%20Cove_Rehabilitation%20of%20East%20Island%20Tidal%20Gates%20and%20Dosoris%20Pond%20Feasibility%20Study.pdf?dl=0

Q: What type of survey is required for the project?

A: The proposer should interpret and describe in their proposal what type of survey is appropriate to provide enough information to develop the design and engineering reports per the Scope of Work and determine property boundaries in the project area. An understanding of the property boundaries is needed, especially for the purpose of assessing stakeholder agreements.

Q: What is the desired extent for the survey?

A: Please refer to “Sheet C-2, East Island Bridge Detail” and “Sheet C-4, Prybil Beach Detail”, which show the project improvements and areas. The proposer should interpret and describe in their proposal what survey extent is appropriate to provide enough information to develop the design and engineering reports per the Scope of Work and determine property boundaries in the project area. An understanding of the property boundaries is needed, especially for the purpose of assessing stakeholder agreements.

Q: Will the sign in sheet from the Pre-Proposal Conference be distributed?

A: Yes, the sign in sheet has been sent to those who attended the pre-proposal conference and is included in this addendum.

Q: Is the weir at Prybil Beach part of this project?

A: No, the project Scope of Work does not include the weir. Improvements at Prybil Beach are limited to the areas depicted in the feasibility study. Please refer to “Sheet C-4, Prybil Beach Detail” in the feasibility study.

Q: Can a Minority and Women-Owned Business Enterprise (MWBE) firm that attended the pre-proposal conference respond as part of a team with a prime proposer who did not attend the pre-proposal conference?

A: Yes.

Q: It appears that a soil boring program will be required to verify soil types and soil characteristics for the implementation of the green infrastructure improvements. Can you please confirm?

A: Please include a contingency in your fee proposal for soil boring, as it may be needed in areas where green infrastructure improvements will be implemented.

Q: Task 4 indicates that the City will conduct stakeholder meetings with the East Island Association. Can you clarify what role, if necessary, the selected engineer would need to perform in regards to those meetings?

A: The City anticipates the engineer will provide updates on findings to date and answer questions in conjunction with the City at stakeholder meetings. Proposers should anticipate the preparation of a design or overview board and presentation of the board at the meetings.

Q: Are there any existing As-Builts drawings for the East Island bridge and gates? If so, would it be possible to obtain a copy?

A: Yes. As-Built drawings will be made available to the selected Engineer. It is important to note that the conditions of the gates and bridge have deteriorated from what is depicted in the As-Built drawings.

Q: Please confirm the total number of tidal gates on the bridge.

A: There are three sets of tidal gates. Each set has eight individual tidal gate panels, four to control incoming tides and four to control outgoing tides. There are a total of 24 individual tidal gate panels.

Q: The existing Prybil Beach parking lot has areas of deterioration. Are repairs to the parking lot included in the Scope of Work?

A: Repairs at the Prybil Beach parking lot are not included in the Scope of Work for this project. The installation of porous pavement at the emergency access route from East Island to Prybil Beach, however, is included in the Scope of Work and depicted in Sheet C-4 of the feasibility study.

Q: Please verify exact location of the rain gardens included in the Scope of Work for the project.

A: Please refer to “Sheet C-2, East Island Bridge Detail” and “Sheet C-4, Prybil Beach Detail” of the feasibility study for the locations of the rain gardens. One rain garden is detailed in Sheet C-2 and two are detailed in Sheet C-4.

Q: Given the historic significance of the East Island Bridge, do materials need to be replaced in kind or can alternative materials be installed if they are superior to what is existing?

A: The East Island Bridge is listed as a City of Glen Cove landmark. Landmark status will be considered as part of developing plans and specifications and securing permits/approvals for the bridge and tidal gate improvements. The structural measures for rehabilitation of the tidal gates and the East Island Bridge wingwalls are detailed on page 10 of the feasibility study. For the tidal gates, new timber or composite material gate structures must be installed. The superior alternative material should be used as long as it is cost effective, fits the project’s anticipated construction budget, and is of appropriate exterior design given the bridge’s historical and architectural value and significance. Other materials used for the bridge improvements should be replaced in kind unless the superior alternative is more cost effective and fits appropriate exterior design criteria.

Q: Can an MWBE proposer submit a proposal as prime as well as a member of a subconsultant on another firm?

A. Yes.

Q: Do MWBE firms working on the project need to be certified?

A: Yes. For reference, the New York State Contract System website (<https://ny.newnycontracts.com/>) has a “NYS M/WBE Directory of Certified Firms”.

Q: What is the MWBE participation goal for this project?

A: The combined MWBE participation goal for this project is 20 percent. The City does not have individual Minority-Owned Business Enterprise (MBE) or Women-Owned Business Enterprises (WBE) goals for this project. Please refer to Section 5 of the RFP Document for MWBE requirements.

Q: Does the project Scope of Work include construction inspection?

A: Yes, please refer to Task 8 in the RFP document.

Q: Will full time construction inspection be needed for the project?

A: The engineer should use their best judgement to determine if full or part time inspection is necessary. This determination may change based on when and which of the different project improvements are under construction. For example, construction of the structural improvements may require full time construction inspection whereas construction of the green infrastructure improvements may only require part time inspection. The City may provide further guidance on construction inspection with review of the engineer during the final design stage.

Q: Is the fee proposal considered after qualifications are considered?

A: Cost reasonableness of the detailed fee proposal is part of the evaluation criteria and is weighted 20 points. It will be considered at the same time as other criteria. Lowest responsible proposer is not a consideration for this RFP. Please refer to page 13 of the RFP document for more information on evaluation criteria.

Title VI/Nondiscrimination Policy

The City of Glen Cove, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 US. C.§§ 2000d to 2000d-4) and the Regulations, hereby notifies all proposers that it will affirmatively ensure that any contract entered into pursuant to this procurement, Minority and Women-Owned Business Enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Proposers are advised to use their best judgement in preparation of their proposals. Thank you for your questions and participation in this procurement process.

PRE-PROPOSAL CONFERENCE, AUGUST 10, 2018 12:30-1:30PM
 RFP- Design and Engineering Services for Rehabilitation of East Island Bridge Tidal Gates and Dosoris Pond
 City of Glen Cove
 City Hall, 9 Glen Street, Glen Cove, NY 11542

PLEASE PRINT

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