

**GLEN COVE COMMUNITY DEVELOPMENT AGENCY
City Hall - 9 Glen Street, Glen Cove, NY 11542**

**Minutes of Meeting
November 22, 2016**

The Glen Cove Community Development Agency held a regular meeting on Tuesday, September 22, 2016 in the 2nd floor conference room, City Hall, Glen Cove, NY 11542. The meeting was called to order at 6:03 p.m. and the following members were present:

Members:

Reginald A. Spinello, Chairman
Vincent Hartley, Vice Chairman
Lindsay Anderson, Member
Dan Cox, Member
Tony Jimenez, Member
Luis Vasquez, Member
Danielle Willis, Member

Also Present:

M. Machol, Executive Director
C. Byrne, Secretary
A. LaMorte, Assistant Secretary
A. Fangmann, guest

The Secretary reported that the notice of meeting was served in accordance with the CDA by laws.

Chairman Spinello made a motion to adopt the minutes of the CDA meeting held on September 27, 2016 and asked for a second. The motion was seconded by Vincent Hartley. Motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT:

Myralee Machol provided the members with an update on the Waterfront Redevelopment Project and was pleased to announce that the IDA closed with RXRGIP on the sale of Garvies Point this afternoon. The Chairman thanked Ms. Machol for being a key component in getting to the finish line on this long awaited project in a short window of time since his administration took over. The board also thanked both Ms. Machol and the Chairman for their efforts. Ms. Machol also provided the members with an update on other projects administered by the Agency, namely: BOA Step III in the Orchard; waterfront recreational grant on the south side of Glen Cove Creek; Zombie grant to prevent foreclosure; affordable housing for working class/first time homebuyer program and supportive rental housing projects for low income veterans that will be ADA compliant; CDBG funding to investigate heating system at the Senior Center.

UNFINISHED BUSINESS:

Chairman Spinello announced that this evening would be Myralee's final CDA board meeting before her retirement mid-December. He and the board members thanked her for all of her hard work on the many projects in which she received funding on behalf of the City. That said, the Chairman introduced Ann Fangmann to the board. He previously announced that Ann will be replacing Myralee as the Executive Director of the CDA. Ann's resume was sent to all of the members and she provided the attendees with an overview of her experience.

NEW BUSINESS:

Myralee advised the members that the finance committee approved a salary increase for Judy Marshall in Section 8. Judy has taken on broader responsibilities since the retirement of Lucille Viola and the part-time status of Fred Moore.

The finance committee met on October 25th to review the responses to the RFP for auditing services received on October 7th. Vincent Hartley suggested that given the complexity of the upcoming audit during the closing of the Waterfront project that it would be in the best interest of the Agencies to continue with the current auditing firm of EFPR Group to ensure consistency with reporting. Although the Padilla & Co. bid response was lower in price, it was determined that their bid came in lower as a result of a mistake on LDC portion of the bid. The recommendation of the finance committee is to remain with the existing firm for the following year audit and potentially rebid the RFP for auditing services for the subsequent years.

RESOLUTIONS:

Chairman Spinello made a motion to adopt resolution 7(a) appointing Ann Fangmann as Executive Director of the CDA. The motion was seconded by Vincent Hartley. Motion carried as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Reginald Spinello	AYE
Vincent Hartley	AYE
Lindsay Anderson	AYE
Dan Cox	AYE
Tony Jimenez	AYE
<i>Luis Vasquez</i>	<i>Absent</i>
Danielle Willis	AYE

Chairman Spinello made a motion to adopt resolution 7(b) authorizing salary adjustment for Judy Marshall of Section 8. The motion was seconded by Lindsay Anderson. Motion carried as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Reginald Spinello	AYE
Vincent Hartley	AYE
Lindsay Anderson	AYE
Dan Cox	AYE
Tony Jimenez	AYE
<i>Luis Vasquez</i>	<i>Absent</i>
Danielle Willis	AYE

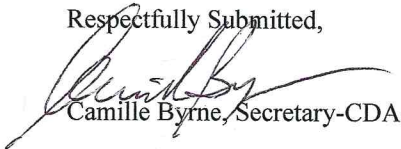
Chairman Spinello made a motion to adopt resolution 7(c) authorizing the Chairman and/or Executive Director to execute an agreement with EFPR Group to provide auditing services to the CDA and Section 8 Housing Choice Voucher Program. The motion was seconded by Vincent Hartley. Motion carried as follows:

<u>CDA MEMBERS</u>	<u>VOTING</u>
Reginald Spinello	AYE
Vincent Hartley	AYE
Lindsay Anderson	AYE
Dan Cox	AYE
Tony Jimenez	AYE
<i>Luis Vasquez</i>	<i>Absent</i>
Danielle Willis	AYE

Chairman Spinello made a motion to adopt **Resolution 8(a)** adopting the CDA Agency Budget for FYE 12-31-17. The motion was seconded by Luis Vasquez. Motion carried unanimously as follows:

As there was no further business to come before the board, the Chairman made a motion to adjourn the meeting. The motion was duly seconded by Tony Jimenez. Motion carried and meeting was adjourned at 6:30 p.m.

Respectfully Submitted,



Camille Byrne, Secretary-CDA

ENTERED
1-10-17 CSA